



BY EMAIL AND WEB POSTING

February 17, 2021

To: **All Regulated Entities**  
**All Other Interested Stakeholders**

Re: **OEB Regulatory Standard Hours of Operation**

The Ontario Energy Board (OEB) has a long-standing practice of setting a 4:45 p.m. deadline for the submission of regulatory filings and this is communicated in procedural orders during our proceedings where the OEB establishes a due date for applicants, registered parties and OEB staff.

Although the OEB has made the transition to an [all-digital regulatory record](#) and documents are now submitted through the [Regulatory Document Submission System](#) (RESS), we would like to remind you that the filing deadline remains at 4:45 p.m. Eastern Time (ET). This includes all documents filed during an OEB regulatory proceeding, beginning with the initial application to the OEB.

Please note that the receipt date for regulatory documents received prior to 4:45 p.m. will be recorded as arriving during the current business day.<sup>1</sup> Documents received after 4:45 p.m. will be considered as a next business day filing. Please refer to the attached Appendix A for the list of dates that the OEB's office will be closed or partially closed this year.

Any questions or comments concerning this matter can be forwarded to [registrar@oeb.ca](mailto:registrar@oeb.ca).

Yours truly,

*Original Signed By*

Christine E. Long  
Registrar

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<sup>1</sup> Except for Christmas Eve and New Year's Eve when the OEB's office closes at 12 p.m. and documents should be filed by 11:45 a.m. to be counted as being filed that day.



## Appendix A

### List of OEB office closures - 2021

1. Friday, January 1, 2021 – New Year's Day
2. Monday, February 15, 2021 – Family Day
3. Friday, April 2, 2021 – Good Friday
4. Monday, May 24, 2021 – Victoria Day
5. Thursday, July 1, 2021 – Canada Day
6. Monday, August 2, 2021 – Simcoe Day
7. Monday, September 6, 2021 – Labour Day
8. Monday, October 11, 2021 – Thanksgiving Day
9. Friday, December 24, 2021 – Christmas Eve\*
10. Monday, December 27, 2021 – Christmas Day
11. Tuesday, December 28, 2021 – Boxing Day
12. Friday, December 31, 2021 – New Year's Eve\*

\*Note: The OEB's office is open from 9 a.m. – 12 p.m. Documents should be filed by 11:45 am to be counted as being filed that day.