

## Instructions to the natural gas Marketer for completing Table B and Description of Contract Price Offer:

1. The contract price must be expressed as a total monthly number, identified as “Estimated Monthly Amount”, and must include all amounts payable by the low-volume consumer under the contract with respect to the supply or delivery of natural gas to the low-volume consumer other than interest, penalties, cancellation fees or charges and any taxes payable, as well as all amounts payable for transportation and/or storage whether included in the contract price or not. The total monthly number must be broken down to separately show each element of the contract price, as well as to separately show charges for transportation and/or storage. Where transportation and/or storage is included in the contract price, the gas marketer must check the applicable box in Table B. Where transportation and/or storage is not included in the contract price, the gas marketer must check the applicable box in Table B. The total monthly number must be expressed as a dollar amount, calculated using the same assumptions for the low-volume consumer’s monthly consumption as are used in Table A, and the same price for transportation and/or storage as is used in Table A to the extent that transportation and/or storage is not included in the contract price.
2. The commodity component of the contract price must be expressed per cubic meter of natural gas. Any other component of the contract price that varies based on consumption must also be expressed per cubic meter of natural gas. Any other component of the contract price that does not vary based on consumption must be expressed as a fixed amount per month.
3. If the commodity component of the contract price is or is based on a market price, the commodity price shown by the Marketer must be based on a reasonable forecast of the market price covering a period of at least 6 months. The Marketer must also include a narrative description of the market price and identify that the market price is based on a forecast and will change over the term of the contract.
4. If transportation and/or storage is included in the contract price and is variable, the Marketer must also identify that the price will change over the term of the contract and include a narrative description of the price that includes how the price is derived and when and the basis on which changes to the price will be determined over the term of the contract.
5. If any component of the contract price will change over the term of the contract, a separate total monthly number, broken down and identified as described above, must be included that is based on each price. The only exceptions are: (i) separate total monthly numbers are not required to reflect changes in the market price in cases where the contract price is or is based on a market price; and (ii) separate total monthly numbers are not required to reflect changes in the transportation and/or storage price if this is included in the contract price and is variable. The Marketer must identify in each case when a given contract price applies during the term of the contract.
6. Only one contract price offer may be included in Table B and the Description of Contract Price Offer. Where a single contract includes more than one offer (in other words, the contract requires the low-volume consumer to select amongst two or more price offers set out in the contract), separate price comparison documents comprised of Tables A and B and the Description of Contract Price Offer must be used for each price offer. Where more than one contract is being offered to a low-volume consumer, separate price comparison documents comprised of Tables A and B and the Description of Contract Price Offer must be used for each contract price offer.
7. All information set out in Table B and the Description of Contract Price Offer shall be in Arial 11 font or larger Arial font. Where additional space is required to describe the Marketer’s offer, additional pages may be used. If additional pages are used, the following text must appear in the text box in the Description of Contract Price Offer: Offer continues on page(s) x.
8. Price Comparisons must, when used in hard copy, be presented in booklet format using legal-sized paper.
9. Marketers may enter a document control number in the form field that appears in the lower left corner of the back page. The document control number must be in a font size no larger than Arial 8, and may be numeric, alphabetic, or alpha-numeric but may not include the marketer’s name or a date.