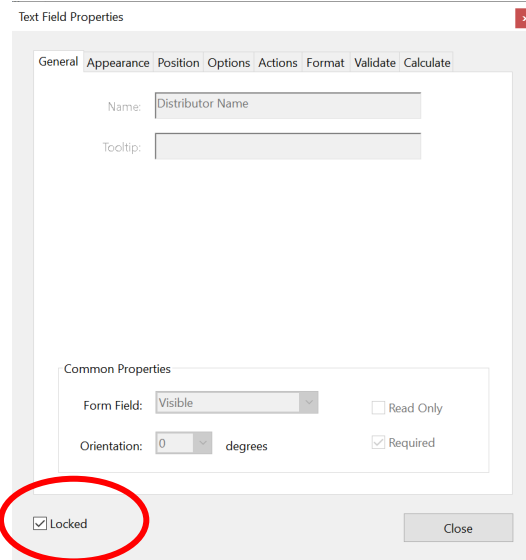


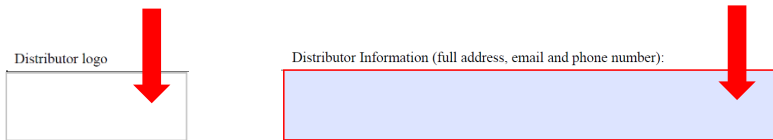
Instructions for Distributors for filling out information in the following sections of the Ontario Energy Rebate (OER) template form. Distributors should use the following process in **Acrobat PDF Editor** to lock the information in the fields for security purposes once entered.

- **Open Button Text Field Properties**
- **Under the General tab at the bottom left check "locked" (see example on right)**



Page 1

The distributor uploads its company logo in the field on the left and distributor information (full address, e-mail and phone number) in the field on the right and locks the field



The distributor enters its name in the field provided, then locks the field:

(This form is used by Distributor Name to determine a customer's eligibility for the Ontario Electricity Rebate. Please refer to the Instructions below.)

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The distributor enters its name in the field provided, then locks the field:

3. I confirm that should my account cease to meet the eligibility requirements I will give a revised Notice to Distributor Name within 90 days of the date when the change in eligibility occurred

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The distributor enters its name and contact details in the field provided, then locks the field.

If you have any questions about this form, please contact:

