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**BY E-MAIL AND WEB-POSTING**

November 27, 2008

To: All Licensed Electricity Distributors

**Re: Clarification regarding section 2.1.2 of the Electricity Reporting and Record Keeping Requirements (RRR)**

Section 2.1.2 of the Electricity RRR requires quarterly information on customer numbers. The electronic form for 2.1.2 is designed to capture this information in separate sections for the distributor and for each retailer within the distributor's service area.

There has been inconsistency among distributors in reporting information in the 2.1.2 form. This letter is intended to clarify the reporting of this information and explain a new box introduced in the electronic form.

**Page 1** collects distributor customer numbers as follows:

Column 1	Column 2	Column 3	Column 4
Total # of SSS Consumers	SSS consumers on HOEP	SSS consumers on RPP Tier Price	SSS consumers on RPP Time of Use price

Box at end (*New*)

Total Street and Sentinel Lighting Connections at quarter end on SSS with distributor
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*Clarification:* All figures reported in these columns and the box pertain to SSS accounts with the distributor.

**Page 2** and onwards collect(s) customer numbers for each retailer as follows:

Name of Retailer
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Column 1	
Rate Class	Consumers with Retailer

Box at end (*New*)

Total Street and Sentinel Lighting Connections at quarter end with named Retailer
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*Clarification:* All figures reported in these columns and the box pertain to customer accounts with the individual retailer named in "Name of Retailer."

The boxes for reporting “Total Street and Sentinel Lighting Connections at quarter end” on each page of the form are a recent addition to this form, and were added to capture the customer numbers corresponding to the energy sales reported quarterly on form RRR 2.1.3. You will note that form 2.1.3 has a parallel structure to form 2.1.2, and has included the energy sales from street and sentinel lighting connections since inception of this form

Please contact the market operations hotline at 416-440-7604 or by email at [market.operations@oeb.gov.on.ca](mailto:market.operations@oeb.gov.on.ca) if you have any further questions.

Yours truly,

*Original Signed By*

Bill Cowan  
Chief Regulatory Auditor