Ontario Energy Board P.O. Box 2319 27<sup>th</sup> Floor 2300 Yonge Street Toronto ON M4P 1E4 Telephone: 416-481-1967 Facsimile: 416-440-7656 Toll free: 1-888-632-6273 Commission de l'Énergie de l'Ontario C.P. 2319 27e étage 2300, rue Yonge Toronto ON M4P 1E4 Téléphone; 416-481-1967 Télécopieur: 416-440-7656 Numéro sans frais: 1-888-632-6273



## BY E-MAIL AND WEB POSTING

December 20, 2006

To: All Licensed Electricity Transmitters All Licensed Electricity Distributors All Other Interested Parties

## Re: Staff Proposal on Filing Requirements for Service Area Amendments EB-2006-0327

On November 14, 2006, the Ontario Energy Board (the "Board") issued "Filing Requirements for Transmission and Distribution Applications" ("FRTDA"). The FRTDA set out the Board's expectations for the information electricity transmitters and distributors are to file when applying for rate adjustments, leave to construct approvals, and conservation funding.

In its letter accompanying the FRTDA, the Board indicated that as new standardized applications are identified, corresponding filing requirements will be developed for them. The filing requirements for the new standardized applications will then be incorporated into the FRTDA in order to provide a single reference for distributors and transmitters.

Accordingly, Board staff has developed draft filing requirements for applications to amend the service area of licensed distributors. The objective of the draft filing requirements for service area amendments is to provide specific instructions for the type of information the Board requires parties to file in order to determine service area amendment applications. As with the FRTDA issued on November 14, 2006, applications that do not meet the service area amendment filing requirements will be viewed as incomplete and may not be processed. The final filing requirements for service area amendments will be incorporated as chapter seven of the FRTDA.

The Board is providing interested parties with the opportunity to comment on Board staff's draft filing requirements for service area amendments.

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Your submission must quote the file number EB-2006-0327 and include your name, postal address and telephone number and, if available, e-mail address and fax number.

This letter, Board staff's proposal and all written comments submitted in response to the proposal will be available for public inspection on the Board's website at <u>www.oeb.gov.on.ca</u> and at the Board's office during normal business hours.

Any questions relating to this matter should be directed to Gord Ryckman at 416-440-8109 or toll-free at 1-888-632-6273.

Yours truly,

Original signed by

Peter H. O'Dell Assistant Board Secretary