

# Retail Settlements Code and Distribution System Code Taskforce The Process

First meeting

April 16, 1999

Ontario Energy Board

# Process of the 2 taskforces

This is your process. Your role is to lead and organize your work.

OEB staff will attend most meetings to provide:

- coordination among different OEB led processes
- administrative support
- DSC - Kirsten Walli, 440-7677, walliki@oeb.gov.on.ca
- RSC - Paula Conboy, 440-7613, conboypa@oeb.gov.on.ca

# Process of the 2 taskforces

PHB/HB has been retained by OEB & will be available as an additional resource to the taskforces.

The OEB Website will be set up to allow for electronic exchange of comments and information.

# Process of the 2 taskforces

Each task force will be expected to identify a chairperson who will:

- ensure progress in accordance with work plan
- attend and lead task force meetings
- coordinate with OEB staff and staff consultants
- ensure that minutes are taken and provided to the Board for posting on the Website

Each task force should have a chair person by the end of April.

# Process of the 2 taskforces

## Retail Settlement Code: timing

- the code should be prepared by mid July
- weekly or biweekly meetings
- members level of effort (25-50% work week)
- next meeting April 27, 1999 at 10:00 am

## Distribution System Code: timing

- the code should be prepared by the end of 1999
- bimonthly meetings
- members level of effort (25% work week)
- next meeting April 28, 1999 at 10:00 am