

**Minutes of the Distribution Systems Code Task Force
Ninth Meeting – August 4, 1999**

Location – Municipal Electric Association Board Room- Toronto

1. Opening Remarks

Ron LaPier opened the meeting and thanked the MEA for the use of the facility

2. Review and Approval of Minutes

The minutes of the 8th meeting – July 21, 1999 were reviewed and the names of committee members making comments are to be deleted from the minutes - as had been agreed to earlier.

3. Suggested Additional Agenda Items

Add “definitions” for discussion

4. Review of Status of Action Items from Previous Meetings

- customer information – work plan item ‘B’ need clarification
- ESA {Electrical Safety Authority}
 - taking a keen interest in customer owned plant and municipal street lighting
 - for inspection purposes it will treat work by LDC on privately owned plant in the same way that it would treat a private contractor
 - To be approached by Ministry to Ministry contact with a request for input to the DTF committee **[Action – Kirsten]**
- Implications from the review of the Holmberg legal case (meeting 8 item 6) still outstanding **[Action – Kirsten]**

5. Recommendation Summaries

The chair expressed concern for the workload being undertaken by some committee members and in particular the implication of non-attendance at a subsequent meeting impacting on the work of the whole committee

- a) Relationships Between Distributors
- sub-committee still working on the issue
 - meeting of 99-07-28 was discussed
 - a discussion on the initial issues indicated a need for operational agreements
 - Stephen Au was added to the sub-committee
- b) Point of Demarcation
- concern was expressed about the impact of response time as it relates to the definition of the point of demarcation if it not the first disconnect device on the customers property [PBR impact]
 - it may be a question of ‘operation’ vs ‘ownership’ demarcation as it impacts on maintenance and/or operations
 - two recommendations are forthcoming one operational and one on ownership
[Action – Ron LaPier]
 - rate classes / customer classes may dictate or require different demarcation points
- c) LDC Obligations
- d) Customer obligations
- e) Process for connection
- Ken Quesnelle is still awaiting comments from the committee members – these should be sent directly to Ken rather than waiting for the next meeting
[action – all]
- f) Definitions see appendix (C)
- a preliminary list was circulated and discussed item by item
 -
 - consistency of definitions in the Act, Regulations and Licenses needed
 -
 - suggested the if a definition needed clarification that the information be conveyed to the Board
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 - a check with Market Rules definitions before required

- some definitions will be 'parked' pending future work
- multiple definitions of 'meter' to be assembled and submitted to the Board for clarification
- attach a label to definitions showing their source – for clarification purposes
- a clarification of the term 'meter' in the context of the EGIA will be prepared and forwarded to Rene [Action –Luc]

g) Maintenance Guidelines

- OHSC will be asked to provide a representative to the sub-committee
- definition of 'operate' vs 'maintain' required
- contingency planning and emergency planning have been removed from the Work Plan
- vegetation control has been added to the Work Plan
- the Work Plan includes Record Keeping
- 'Industry Accepted Standards' may/will be the answer
- a modified prescriptive approach may lead to the answer
- Rate Handbook may dictate the final approach
- 'California' model is very prescriptive and runs opposed to PBR
- interaction effect of other legislation (OHSA) may impact
- ? - will requirement be 'output' or 'incentive' driven
- may be a question of the 'degree of prescription'
- John O'Neil added to the sub-committee

h) Minimum Voltage Appendix 9D

- draft 99-07-21 circulated and discussed
- will allow the LDC to establish conditions of supply for both primary and secondary voltages

- suggested that the title should be “Standard Voltage Offerings” vs the Minimum Voltage requirements
 - **[ACTION]** committee to review with **comments to Tanya**
- i) **CONDITIONS OF SUPPLY Appendix 9E**
- document circulated and discussed
 - a template should be used to create a standard format document
 - discussion on where this should fit in the DSC – possibly as an appendix
 - a phased approach to implementation of the Conditions of Supply may be necessary
 - **[ACTION – comments to Tanya]**
 - **[ACTION – Tanya to create a separate document for a Conditions of Supply Template]**
6. Review and Set-up Sub Groups
- a) Review existing Sub-Group membership
- The chairman reiterated his earlier comments that the heavy work load of the taskforce needed to be redistributed to avoid concentration on a small number of members. As indicated in the minutes above new volunteers have been added to existing sub-groups
- It was noted that the chair of each sub-group has the responsibility for setting up any meetings required.
- Tanya Bodell is to be copied on all sub-group correspondence.
- b) Unauthorized Energy Use (Work Plan “F”)
- Lorne Pasche
 - John O’Neil
 - Luc Van Overberghe

- c) Embedded Generation/ Co-generation (Work Plan “H”)
 - Ron LaPier
 - Ray Payne [or designate]
 - Ed Muldoon
 - Possibly a representative from IPSCO and/or OPGI

- d) Sub Metering
 - Luc Van Overberghe
 - Developers representative to be named
 - Any interested utility

- e) Work Plan A1 and A2 an LDC Obligations to Serve
 - Ken Quesnelle
 - Rene Gatien
 - Mary Ellen Richardson
 - Ron LaPier

Work Plan A3 - Role of Load transfers

 - Discussed where this issue belongs
 - **Tanya to draft a template for further discussion**

- f) Conditions of Supply
 - Darius Vaiciunas – chair
 - Stephen Au
 - Additional names to follow

- g) Expansions – Reinforcements – Upgrades
 - volunteers sought
 - to be set at the next meeting
 - has Section 92 implications
 - may be added to the group doing Work Plan items A1 & A2

- h) Work Plan Item ‘K’ and ‘L’ to be deferred to a later date for assignment

7. Set Draft Agenda

The chair asked for input to the agenda for the next meeting

8. Next full Task Force Meeting – Wednesday August 18, 1999 at the OEB Offices

Attachments to minutes

Appendix 9A – 99-07-28 sub-committee meeting on Relations between Distributors

Appendix 9B – 99-07-27 Maintenance sub-committee meeting

Appendix 9C – 99-08-03 memo from R. Gatién

Appendix 9D – 99-07-21 Summary – Minimum Voltage Recommendations

Appendix 9E – 99-07-21 Summary – Purpose of Conditions of Supply

Scribe – Tom Godfrey – Sault Ste. Marie PUC