

**Minutes of the Distribution System Code Task Force  
18<sup>th</sup> Meeting - December 8, 1999, 9:30 am - 3:30 pm**

Location: Ontario Energy Board Offices  
Hearing Room #2, 25th Floor

1.	<u>Attendees:</u>	Ken Quesnelle	Woodstock PUC	T
		John Alton	Lincoln Hydro	T
		Stephen Au	Toronto Hydro	T
		Rene Gatien	Guelph Hydro	T
		Tom Godfrey	Sault Ste Marie PUC	T
		Mary Ellen Richardson	ECS	T
		Gord Ryckman	OHSC	T
		John Savage	MEST	T
		Lisa Brickenden	OEB	T
		Nabih Mikhail	OEB	T
		Kirsten Walli	OEB	T
		Tanya Bodell	PHB Hagler Bailly	T
		Graham Brown	OPGI	T
		Jane Scott	Ottawa Hydro	T
		Ron LaPier (recording secretary)	Sarnia Hydro	T
		George Mychailenko	Brantford Hydro	T
		Darius Vaiciunas	Collingwood PUC	T
		Curtis Cesarin	Caledon Hydro	T
		Lorne Pasche	Welland Hydro	T
		Mike Angemeer	Hydro Mississauga	T
		Kevin Bell	Great Lakes Power	T
		John O'Neill	MEA	T

2. Review of previous meeting #17 minutes from November 24, 1999  
Approved into the record.

3. Opening Remarks from the Chair

We must keep debate at the DSC main meetings to a controlled level, recognizing that there will be dissenting opinion on some issues. Opportunity to express an opinion by taking part at the Sub group level exists. If the sub-group consensus offers a position different from yours, offer your opinion and input dissenting opinion at the end of the process as required.

The efforts of all of the sub groups was acknowledged and is appreciated. Keep up the Good Work

4. Additional Items for Agenda:

- a) Add an item to 6e) on the agenda related to “Unauthorized Energy Use” It was Appendix 17N of the last meeting
- b) Add item 6c) related to Existing Load Transfer Customers. Correspondence from John Alton

5. Review of Action Items

- a) Transformer Stations included in “Leave to Construct”?? YES they are included. All equipment is included in this definition.
- b) Rene sent the RSC definitions (electronic) to Shela. Kirsten will get copies for distribution at this meeting.

The distributor questionnaire Re: Ownership Demarcation will be sent out to all distributors very shortly.

6. Work In Progress Report (Appendix 18A)

- a) It was suggested that the Work in Progress Handouts be dated for recording purposes.

7. Review of Summaries of Recommendation:**A. Operations and Maintenance Sub-Group**

- 1) Tabled the minutes of meeting from December 1, 1999 (Appendix 18B)
- 2) SOR re: Distribution Inspection Requirements (Appendix 18C)  
Comments regarding the minimum frequencies for inspections and the possible tendency to reduce efforts to the minimum. A couple of distributors still have contrary comments and will document them and send to the O&M group for inclusion as Dissenting Opinion  
There is agreement in principle to the present concept put forward by the Sub-group.  
**A vote on the principles of the document recommendation was held. The Vote was majority in favour, but was not unanimous.**  
**Those holding a dissenting opinion on any specific area of the document will forward specific information to the O&M Sub group for entry into the document.**  
**The O&M Sub-Group will** revise and send to Tanya for Recording.
- 3) SOR re: Health and Safety (Appendix 18D)
  - Lorne presented the new draft for discussion.
  - Add the requirement for public safety programs.
  - Some comments were offered for the lead paragraph of the recommendation.
  - The group was very much in favour of the document, but some entry into the Summary of Group Discussion section needs to be added before a vote.

The focus of the document should be centered on the need to continue Community Training and Safety Programs and other current practices that are currently in effect.

The document should not be seen to be criticizing the Ministry of Labour and current safety legislation and regulations.

The PBR process recognized that Health and Safety issues are already regulated by the Ministry of Labour. The DSC should not be more prescriptive or contradictory to present legislation.

A vote was held on the document in principle with the discussed changes to the recommendation section. The O&M Sub-Group will make the changes and re-issue the draft for a review of content at the next meeting.

4) SOR re: Distributor Energy Efficiency (Appendix 18E)

Draft document dated November 29, 1999 was tabled. John O’Niell reviewed the document

The focus of the SOR is should really be on “Unaccounted Energy” and not just system losses.

The SOR should identify some load management tools that would be useful to the Distributor for accomplishing a deferred capital investment or other similar objectives. Some or all of these tools may not be allowed as a result of other Codes from the OEB. The DSC group should identify these potential tools, but not mandate their use or availability.

**The group voted unanimously in favour on the draft document based on the discussions that occurred and John will modify this document and re-issue for review for content.**

**John will** forward the updated Final Draft to Tanya for recording into the body of documentation for the DSC.

5) SOR re: Unplanned Outages (Appendix 18F)

John O’Niell tabled the Draft SOR dated December 2, 1999.

Comments were made and John will make the required revisions.

**The group voted unanimously in favour on the draft document based on the discussions that occurred and John will modify this document and re-issue for review for content.**

**John will** forward the updated Final Draft to Tanya for recording into the body of documentation for the DSC.

6) SOR re: Emergency Preparedness (Appendix 18I)

John tabled the draft SOR for review.

**The group voted unanimously in favour on the draft document based on the discussions that occurred and John will modify this document and re-issue for review for content.**

**John will** forward the updated Final Draft to Tanya for recording into the body of documentation for the DSC.

*(items not discussed at meeting due to time constraints)*

- 7) SOR re: Customer Obligations during Distribution Emergencies and Unplanned Outages (Appendix 18G)
- 8) SOR re: Relocation of Distribution Plant(Appendix 18H)
- 9) SOR re: Power Quality (Appendix 18N)

**B. Embedded Generation Sub-Group** *(items not discussed at meeting)*

- 1) Minutes of Meeting dated December 2, 1999 were entered into the record (Appendix 18J)
- 2) Draft SOR re: Suggested Principles for Distributors When Connecting a Generator to a Distribution System (Appendix 18K)
- 3) Draft SOR re: Cost Recovery of Technical Review, Analysis and Connection Cost Estimates (Appendix 18L)

**C. Relationships Between Distributors Sub-Group** *(items not discussed at meeting)*

- 1) SOR re: Existing Load Transfer Arrangements (Appendix 18M)

8. Re-Visit the “Lies Along” definition when the customer has no public roadway or easement access

This results when a customer is, in effect “land locked” in such a way that access to them requires crossing someone else’s property.

It was suggested that it get added to the Connections Sub-Group under the Customer and/or Distributor Obligations.

It was also offered that, going forward, the customer is obligated to come to the utility in these situations.

These situations do exist presently with no agreements in place to protect the utility or the adjacent property owners.

9. Status of Sub-Groups

**Connections/Expansions Sub-Group**

Group working on two SORs

**Conditions of Service Sub-Group**

No update from the Group. **Ron will contact Darius** to check on the status of this work.

**Metering Sub-Group**

Names are being collected by Kirsten

10. List of Appendices

Appendix 18A:	Work in Progress Report
Appendix 18B:	Operations & Maintenance Minutes of Meeting Dec 1, 1999
Appendix 18C:	Draft SOR on Distribution Inspection Requirements
Appendix 18D:	Draft SOR on Health and Safety
Appendix 18E:	Draft SOR on Distributor Energy Efficiency
Appendix 18F:	Draft SOR on Unplanned Outages
Appendix 18G:	Draft SOR on Customer Obligations during Distribution Emergencies and Unplanned Outages
Appendix 18H:	Draft SOR on Relocation of Distribution Plant
Appendix 18I:	Draft SOR on Emergency Preparedness
Appendix 18J:	Gen Group Minutes of December 2, 1999
Appendix 18K:	Draft SOR on Suggested Principles for Distributors When Connecting a Generator to a Distribution System
Appendix 18L:	Draft SOR on Cost Recovery of Technical Review, Analysis and Connection Cost Estimates
Appendix 18M:	Draft SOR on Existing Load Transfer Arrangements
Appendix 18N:	Draft SOR on Power Quality

11. Next Meetings:

DSC Main Group	December 22, 1999 #19 January 11-12, 2000 #20,#21 January 25-26, 2000 #22,#23 February 9, 2000 #24 February 23, 2000 #25
Embedded Gen Group	December 16, 1999 @ OEB (0930- 1530)
Operations/Maintenance Sub-Group	December 17,1999 @ Hydro Mississauga (830am)
Expansions Sub-Group	December 14 @ OEB 25 <sup>th</sup> Floor (0900-1600) December 21 @ OEB 25 <sup>th</sup> Floor (0900-1600)
Distributor Relationships Sub-Group	January 5, 2000 @ Guelph 0930am
Metering Sub-Group	
Conditions of Supply Sub-Group	