

**Minutes of the Distribution Systems Code Task Force
15th Meeting - October 27, 1999, 9:30 a.m. to 3:30 p.m.**

Location: Ontario Energy Board Offices
Hearing Room #2, 25th Floor

1. Attendees:
- | | |
|----------------------------------|---------------------|
| John Alton | Lincoln Hydro |
| Mike Angemeer | Hydro Mississauga |
| Stephen Au | Toronto Hydro |
| Tanya Bodell | PHB Hagler Bailly |
| Lisa Brickenden | OEB |
| Graham Brown | OPG |
| Curtis Cesarin | Caledon Hydro |
| Rene Gatien | Guelph Hydro |
| Tom Godfrey | Sault Ste Marie PUC |
| Ron LaPier (recording secretary) | Sarnia Hydro |
| Nabih Mikhail | OEB |
| George Mychailenko | Brantford Hydro |
| Lorne Pasche | Welland Hydro |
| Ken Quesnelle | Woodstock PUC |
| Mary Ellen Richardson | ECS |
| Gord Ryckman | OHSC |
| John Savage | MEST |
| Jane Scott | Ottawa Hydro |
| Darius Vaiciunas | Collingwood PUC |
| Kirsten Walli | OEB |

2. Review of previous meeting #14 minutes from Oct 13, 1999
Approved into the record.

3. Additional Items for Agenda:

Revise the definition of “Lies along” for situations when a customer is land locked and the LDC requires an easement to be supplied an electrical service
Currently “lies along” mentions easements but for these situations where an easement does not exist the customer does not lie along.

4. Review of Action Items

- a) RSC draft is in progress and is expected to be sent to the Board staff October 29th. A copy of this will be sent to the DSC group.
- b) Luc and John O'Neill were not present to discuss the metering and theft of power issues. Some discussion surrounding what has happened in other jurisdictions with regard to meter services. **Tanya explained that the DSC should be written assuming that metering is not yet competitive.**
- c) Ken has contacted Neill Rogers from the Developers group and there will be a representative on the Expansions sub-group.
- d) Mary-Ellen has had no success contacting PG&E but is following up with Tanya's help.

5. Discussion of the Revised Work Plan (Appendix 15A)

- a) The revised work plan A and B were tabled for discussion.
Work plan A takes the work to the end of December
Work plan B reflects a one month extension to Plan A to be complete by January for recommendations and the end of February for the Code completion
- b) Discussion of which Work Plan to adopt depending on the relative importance of the DSC with regard to the market opening in November 2000. It was also mentioned that many utilities are anxiously awaiting the delivery of the DSC. Some items will need to be available for immediate implementation and some others could be phased in like the PBR's were.
Kirsten explained that in the assessment of market readiness, the DSC is not on the critical path in the eyes of the OEB.
- c) Some concern was expressed that there are consultants that may be using fear of the DSC to create business for themselves among smaller utilities. All participants should make an effort to explain the DSC and it's work plan to the public and other utilities whenever possible to eliminate any fears of what is in the DSC and it's implications for them.
- d) **A vote was taken and the group selected Work Plan B as the intended course of action.**
- e) **The first meeting in January 2000 will be January 11th & 12th. This two day meeting will be intended to regroup after the Christmas break and wrap up the sub-group activities and prepare final recommendations for another Double Header on January 25th & 26th.**
Two more single day meetings are tentatively scheduled for February 9th and 23rd.

6. Work In Progress Report (Appendix 15B)

Ken tabled a Work in Progress time line for discussion.

Each of the numbered issues on the time line references a sub-topic described in the Work Plan B.

ACTION: SUB-Group Chairs

Ken explained the format and workings of the chart and asked for comments from the group regarding content, five steps on the right hand side. **Kirsten asked that all Sub-Group chairs present this chart to their committees and that the sub-groups take the time to fill in the progress and forward on to Ken for inclusion in the next issue.**

The Work In Progress graph will replace the graduated bullet status points currently in the work plan. Ken will update this chart and present it at each meeting of the DSC.

7. Recommendation Summaries

- a) **The Process for New Connections between Two Distributors** (The Need for Load Transfers, refer to appendix 14A from previous meeting.)

Response was received by Tanya from one of the DSC members and is contained in Appendix 15C. The group discussed the comments.

Tanya collected comments and will attach the “process” discussion to the original SOR **The Need for New Load Transfer Agreements** and table the entire document at the next meeting.

- b) **Point of Ownership Demarcation for Service Connection**

Ron tabled the October 27th version of this document showing the results of the mail in vote and dissenting opinion.

There were eight votes received, that were all in favour. No dissenting opinion was received.

The topic was opened up for further discussion.

Kirsten and Tanya would like to perform a Distributor survey to gain a wider perspective of the issue and the differences among Distributors.

The OEB really wants standardization on as many issues in the DSC as possible, and they see this Ownership question as one of those issues.

Tanya suggests expanding Option three to discuss a phased in move to standardization.

ACTION: Ron and Kirsten will draft a Distributor Survey to further explore the issue of Ownership demarcation.

ACTION: **Ron** will go back to review the results of the previous internal DSC survey. A summary of answers related to Demarcation points. A determination of whether a further survey is required will follow out of this review.

c) **Draft Distribution Supply Code (Appendix 15D)**

Tanya tabled the current version of the Draft DSC to show the format and the intent of what the DSC will look like.

Tanya will re-issue this document as new SORs are produced and it will continue to grow as time goes on.

8. Status of Sub-Groups

a) **Operations and Maintenance Guidelines Sub-group**

Minutes of sub-group meetings were provided. (Appendix 15F & 15G)

Lorne discussed the Distribution Inspection Standards (Appendix 15H). Lorne asked that any comments or questions be directed to him or another member of the sub-group. The group will review the Work in Progress time line and offer input to Ken.

The group expects to be ready to table three SORs at the November 10th meeting

b) **Relationships Between Distributors Sub-Group**

No new minutes of meeting to be submitted.

c) **Embedded Generation Sub-group**

Minutes of the October 21st meeting were provided. (Appendix 15I)

Members of the group expected to bring two SOR's forward to the main DSC group for the November 10th meeting.

d) **System Expansions Sub-Group**

Minutes of October 6th Meeting were provided (Appendix 15J)

e) **Metering and Theft of Power Sub-Group**

Luc and John were not available. Deferred to the next meeting.

9. List of Appendices

Appendix 15A:	DSC Revised Work Plan A & B (revised 10/27/99)
Appendix 15B:	Work in Progress Time Line
Appendix 15C:	Response to the "Draft Process for New Connections between Two Distributors" circulated October 13, 1999 to members of DSC Task Force
Appendix 15D:	Draft Summary of Recommendation for Point of Ownership Demarcation for Service Connection.
Appendix 15E:	DSC Draft Code
Appendix 15F:	October 6 th Minutes of Operation/Maintenance Sub-Group
Appendix 15G:	October 19 th Minutes of Operations/Maintenance Sub-Group
Appendix 15H:	Distribution Inspection Standards
Appendix 15I:	Embedded Generation Sub-Group Minutes October 21, 1999
Appendix 15J:	Minutes of October 6 th Expansions Sub-Group Meeting

10. Next Meetings:

DSC Main Group	November 10, 1999	#16
	November 24, 1999	#17
	December 8, 1999	#18
	December 22, 1999	#19
	January 11-12, 2000	#20,#21
	January 25-26, 2000	#22,#23
	February 9, 2000	#24
	February 23, 2000	#25
Embedded Gen Group	November 4, 1999 @ OEB (0930-1530)	
	November 17, 1999 @ OEB (0930-1530)	
Operations/Maintenance	November 3, 1999 @ OEB (0930-1530)	
Expansions	November 2, 1999 @ OEB (0900-1600)	
	November 9, 1999 @ OEB (0900-1600)	
	November 16, 1999 @ OEB (0900-1600)	
	November 23, 1999 @ OEB (0900-1600)	
	November 30, 1999 @ OEB (0900-1600)	
Distributor Relationships	October 29, 1999 @ Guelph Hydro Offices	