

**ACTION MINUTES OF THE MEETING OF THE ADVISORY COMMITTEE TO THE
ONTARIO ENERGY BOARD ON GAS DISTRIBUTION ACCESS RULE (GDAR)
ELECTRONIC BUSINESS TRANSACTIONS STANDARDS
DECEMBER 15, 2005**

ATTENDANCE:

Brian Hewson (chair)	<i>OEB</i>	Will Smith	<i>Superior Energy</i>
Russ Houldin	<i>OEB</i>	Brenda Pinke*	<i>DEML</i>
Barb Robertson			
Tom Stark	<i>Extensys</i>	Jim Gruenbauer*	<i>City of Kitchener</i>
Brian Dingwall	<i>Representing MX Energy</i>	Chris Ripley	<i>Union Gas</i>
Latif Nurani	<i>OESL</i>	Mark van Praet	
Rick Kathuria		Rick Campbell	<i>EGD</i>
Nola Ruzycki			

By teleconference*: DEML, City of Kitchener

ACTION ITEMS:

Nominations to Working Group

- The Chair requested that everyone send the names of Working Group representatives to Barb Robertson by December 20, 2005

First meeting of Working Group

- The tentative first meeting will be January 11 and 12, 2006.
- Board staff will send out a notification by December 21, 2005
- The first agenda item for the Working Group will be to establish a plan to meet the Board's targets for implementation.

Frequency of Meetings

- The Advisory Committee will meet at least monthly for the first few months and the Working Group at least twice a week.