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Working Group

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Minutes for Apr 24/25, 2006 DRAFT

ATTENDEES: April 24, 2006 09:00am 4:00pm		ATTENDEES: April 25, 2006 09:00am 5:00pm	
Darcy Hewgill	Direct Energy	Darcy Hewgill	Direct Energy
Karen Cooke	Direct Energy	Karen Cooke	Direct Energy
Avery Rhijnsburger	Enbridge	Avery Rhijnsburger	Enbridge
Jason Munroe	Enbridge	Jason Munroe	Enbridge
Katrina McWhirter	Enbridge	Katrina McWhirter	Enbridge
Latif Nurani	Energy Savings	Kate Kelly	Enbridge
Tom Stark	ExtenSys	Latif Nurani	Energy Savings
Loraine Baillargeon	Kitchener Utilities	Tom Stark	ExtenSys
Mark Van Praet	Union Gas	Loraine Baillargeon	Kitchener Utilities
Chris Ripley	Union Gas	Chris Ripley	Union Gas
Barb Robertson	OEB	Barb Robertson	OEB
Scott Atkins	SPi Group	Scott Atkins	Spi Group
Biju Misra	Enbridge	Biju Misra 1/2 day	Enbridge
Jason Paau	Enbridge	Jason Paau 1/2 day	Enbridge



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ADMINISTRATION

1. Review Minutes from April 10/11/12 2006	<ul style="list-style-type: none"> Historical Consumption: When there is no consumption for a service period it was agreed to that a tag would be added to indicate estimate, actual and a Standard Profile estimated average (by rate class and delivery area) to replace the NULL. The IG's will be modified when the comments are reviewed. Kitchener stated they do not have this indicator- will be address when the IG's are reviewed. Enbridge stated they will not provide historical consumption by premise but by customer account number. 	Barb – to update IG's
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ACTION ITEMS FROM PREVIOUS MEETINGS (IF APPLICABLE)

	<ul style="list-style-type: none"> 	
	<ul style="list-style-type: none"> 	

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NEW BUSINESS		
	•	•
1. Timeline / Work plan Schedule/Milestones	<ul style="list-style-type: none"> • Barb stated that the milestones are still on track to the Jan 2007 date. Brian Hewson is of the belief that everything is on track and not willing to present to the Board at this time on moving the Jan 2007 date. However Brian is in favor of supporting an in service Date of February 1 2007. Assuming the cutover is from Jan 2 2007 – Feb 1 2007. • Enbridge suggested a sub group be created to create test plans and scripts. • Kitchener again stated that these are very tight timelines and will not be ready for Market testing Sept 2006 	•
2. Activities	<ul style="list-style-type: none"> • Group discussion and whiteboard : See attached document • It was suggest by the group that there will be no need for a back out plan because there are enough check points a long the way to identify issues and possibly show stoppers. 	<ul style="list-style-type: none"> • Timeline- workplan schedule.xls
3. Schemas	<ul style="list-style-type: none"> • Union will have the schemas available by May 15, 2006, They will then be sent out for organizational review (1 week) Due for May 23, 2006 	<ul style="list-style-type: none"> • Mark will also update the IG's and schema's until the May 23, 2006
4. Service Agreement	<ul style="list-style-type: none"> • All parties need to review and provide comments back to Russ Houldn by May 15, 2006. This is in preparation for Transacting with distributors for market testing October 1, 2006. 	<ul style="list-style-type: none"> • All Parties
5. EBT Document	<ul style="list-style-type: none"> • The Final version of the EBT Document needs to be completed before August 1 2006, an interim draft should however be completed within the next 2 weeks. 	<ul style="list-style-type: none"> • Barb – to update document and send out for review in the next 2 weeks in preparation for Final release Aug 1, 2006

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6. Thresholds	<ul style="list-style-type: none"> Vendors do not want to have thresholds for competitive gas services, Price Points or for the Invoice Vendor Adjust Distributors to prepared a draft on thresholds for rate ready and vendor adjust, including expeditious change management process No consensus can be reached by WG – will be escalated to Advisory Committee 	<ul style="list-style-type: none"> Chris – to provide a discussion document on thresholds
7. Protocol Test Plan	<ul style="list-style-type: none"> Test plan for the next round of testing for the market participants needs to be created before June 30 2006. Scott suggested he may have this available before for all to review. 	<ul style="list-style-type: none"> Scott – to create a first draft of a test plan
8. P2P – meeting	<ul style="list-style-type: none"> There will also be a P2P meeting sometime in June. Date yet to be determined. 	<ul style="list-style-type: none"> Barb/Russ – to discuss and set date.
9. Implementation Date / In-service Date	<ul style="list-style-type: none"> The In-service date has been moved to Feb 1, 2007. This was moved to assist in the cutover plan as to not implement during the holidays. Even with the date moving all parties are still have concerns with meeting this date. 	<ul style="list-style-type: none">
10. Reviewing Comments from all parties	<ul style="list-style-type: none"> Impacted IG are as follows: Enrol, Transfer, IRR, CCI, TOS, Price Point Create, Price Change 	<ul style="list-style-type: none"> Darcy to update and send to Barb
11. Price Point ID	<ul style="list-style-type: none"> It has been agreed to by all parties that the Price Point Identifier will be Numeric, this change will be represented in all IG's 	<ul style="list-style-type: none"> Darcy to update and send to Barb
12. New Pool Identifier	<ul style="list-style-type: none"> It has been agreed to by all parties the "DistributorNewPool Id" will be changed to "DistributorPoolId" for all transactions with the exception of the Transfer transaction. 	<ul style="list-style-type: none"> Darcy to update and send to Barb
13. Historical Consumption Accept	<ul style="list-style-type: none"> Add to the Historical Consumption Accept transaction under the Consumption Detail, the following Enumerated TAG "Measure" with enumerated values of Estimated, Actual and Standard Profile. 	<ul style="list-style-type: none"> Barb to update
14. Historical Consumption Accept	<ul style="list-style-type: none"> Duration is currently optional is now made mandatory. 	<ul style="list-style-type: none"> Barb – to update
15. Status Advice	<ul style="list-style-type: none"> Add New enumerated value of TTR Reasonof "Consumer/VendorInitiated" 	<ul style="list-style-type: none"> Barb – to update

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16. Invoice Rate Ready- Cycle Date	<ul style="list-style-type: none"> Enbridge currently operates on an October to September fiscal year. EG has changed their fiscal year to January, This is currently reflected in their billing file as cycle date, this date is lagging by 3 months. EG is planning on changing the billing file in the fall of 2006, more information to come on this from EG to inform all parties. It is expected that this will disappear when GDAR is implemented. 	<ul style="list-style-type: none"> Enbridge / Katrina – to notify all parties of change in process
17. IRR	<ul style="list-style-type: none"> Enbridge suggested and all have accepted to add a Tag to represent the transaction reference number of the IVA in the IRR. 	<ul style="list-style-type: none"> Enbridge / Avery to confirm
18. IRR	<ul style="list-style-type: none"> Discussion around how an IRR would look when there will be multiple adjustments and rates and periods, it is everyone's expectation that there will be no need to modify the transaction, but will be verified when the sample is reviewed 	<ul style="list-style-type: none"> Chris to prepare sample of an XML
19. IRS	<ul style="list-style-type: none"> Distributors to provide <u>Wholesale Charge Category</u> list that will be enumerated. This list will be sent out for all to review. 	<ul style="list-style-type: none"> Barb or Chris to change IG's and sent out for review
20. IRS	<ul style="list-style-type: none"> Distributors to provide <u>Wholesale Charge Type</u> list that will be a text field defined as a String in the IG's. Distributors to provide list to be reviewed by all parties 	<ul style="list-style-type: none"> Distributors
21. IRS- IFS	<ul style="list-style-type: none"> Distributors are going to go away and workout all comments to allow all Distributors to send all information in a consistent format in the IRS and the IFS 	<ul style="list-style-type: none"> Distributors to have meeting
22. IRS	<ul style="list-style-type: none"> Union to investigate how the cancel/ re-bill will be presented for the Wholesale charges in the IRS 	<ul style="list-style-type: none"> Chris – to investigate how this will be presented in the IRS transaction
23. Net billing	<ul style="list-style-type: none"> Union to investigate to the possibility to offsetting the negative remittance in the IRS. 	<ul style="list-style-type: none"> Chris to investigate and inform the group
24. Combined Schemas	<ul style="list-style-type: none"> Discussion around combining the transaction set schemas into one. Currently it has been agreed to do this for AA's and FA's. However further discussion is required to decide if all transaction sets will follow this concept, general thought is no they will not. 	<ul style="list-style-type: none"> Group discussion at next meeting.

25. IVA	<ul style="list-style-type: none"> • Discussion around what will be presented on a consumer's bill, "Vendor Adjustment" or will Vendor be replaced with Vendors name? Regardless of what will be presented a description there will be a need to define this on the back of the bill to reduce customer calls. Enbridge to investigate and provide more details. Union said they have new bill format coming out in the July timeframe, and will investigate how the IVA will be presented. • 	<ul style="list-style-type: none"> • Enbridge and Union – to provide more detail on IVA and bill presentment.
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NEXT MEETING

Logistics	<ul style="list-style-type: none"> • Dates/Times: Monday May 1, 2006 9:00 am (Review all comments) • Date/Times: Tuesday May 2, 2006 9:00 am (Review Reject Reasons from Matrix and Milestone document) • Date/Times: Monday May 8, 2006 (Finance required- IRS, IFS) • Location: Offices of OEB, 2300 Yonge St., Toronto, 24th Floor room 24-02 • Conference Call Bridge 416-212-0400 Pass Code 6652# 	
Minute Taker	<ul style="list-style-type: none"> • Enbridge 	
Agenda Items	<ul style="list-style-type: none"> • Review EBT Standards and IG comments from all parties • Review rejects reasons from matrix review. • Review milestone document • Planning for remaining work 	