

## OEB GDAR EBT Standards Working Group

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### Minutes for Feb 1/2, 2006 – DRAFT

<b>ATTENDEES: February 1, 2006</b> 9:00am – 5:00pm	<b>ATTENDEES: February 2, 2006</b> 9:00am – 2:00pm
Darcy Hewgill            Direct Energy	Darcy Hewgill            Direct Energy
Avery Rhijnsburger    Enbridge (1 pm – 5 pm)	Avery Rhijnsburger    Enbridge
Kate Kelly                Enbridge	Kate Kelly                Enbridge
Jason Munroe            Enbridge	Jason Munroe            Enbridge
Rick Kathuria            Energy Savings	Rick Kathuria            Energy Savings
Tom Stark                ExtenSys	Nola Ruzycki            Energy Savings (12 pm – 2 pm)
Carole Hunt              Kitchener Utilities	Richard Jungas        Energy Savings (12 pm – 2 pm)
Mark Van Praet          Union Gas	Carole Hunt              Kitchener Utilities
Chris Ripley              Union Gas	Mark Van Praet          Union Gas
Russ Houldin            OEB	Chris Ripley              Union Gas
Barb Robertson         OEB	Russ Houldin            OEB
	Barb Robertson         OEB

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ADMINISTRATION		
Item	Discussion	Action Items
1. Review Minutes from Jan 25/26	All to review and give comments back to Barb	<ul style="list-style-type: none"> <li>All</li> </ul>

ACTION ITEMS FROM PREVIOUS MEETINGS (IF APPLICABLE)		
Item	Discussion	Action Items
1. Sub-Group Transport Protocol Meeting	<ul style="list-style-type: none"> <li>Meeting took place on January 24, 2006</li> <li>Next meeting scheduled for February 10, 2006, 8:30am – 11:00am</li> </ul>	
2. Implementation Guides	<ul style="list-style-type: none"> <li>Darcy made updates to IGs</li> <li>copies distributed</li> </ul>	

NEW BUSINESS		
Item	Discussion	Action Items & Prime
1. Version Number	<ul style="list-style-type: none"> <li>Do we need to have the version number at both the PIP and the Pipe level?</li> </ul>	<ul style="list-style-type: none"> <li>All to discuss at next meeting</li> </ul>
2. Conditional Logic	<ul style="list-style-type: none"> <li>All have agreed that we will go with conditional logic where necessary</li> </ul>	<ul style="list-style-type: none"> <li>All to review with their internal departments and validate assumption</li> </ul>
3. Mirroring back	<ul style="list-style-type: none"> <li>All have agreed that the response does not have to mirror the request transaction. This will allow us to reduce the amount of unnecessary information to be transmitted. Barb to review and update standards document to reflect this agreement.</li> </ul>	<ul style="list-style-type: none"> <li>Barb</li> </ul>
4. Terminology	<ul style="list-style-type: none"> <li>The group has agreed that we use the term "Pool". Barb to update standards document. The group has also agreed to standardize Price Point Identifier and Price Point Group to be called Price Point ID</li> </ul>	<ul style="list-style-type: none"> <li>Barb</li> </ul>

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5. Drop Reason	<ul style="list-style-type: none"> <li>Reason code of "Vendor Requested" is not required. In the case where a vendor drops because of an error and customer should not have flowed, we will use "Customer Requested".</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
6. Account Lookup Criteria	<ul style="list-style-type: none"> <li>Now that Service Address is mandatory, is the account lookup field really necessary? Likely not required anymore, Darcy to confirm with his team and if OK, remove from the document. Otherwise, inform the group that the separate container is required.</li> </ul>	<ul style="list-style-type: none"> <li>Darcy</li> </ul>
7. Enrol, Drop Review	<ul style="list-style-type: none"> <li>All to review enroll request, accept, reject and drop request, accept, and reject with their internal teams</li> </ul>	<ul style="list-style-type: none"> <li>All</li> </ul>
8. Reject Reasons	<ul style="list-style-type: none"> <li>Avery to provide additional reasons for rejects as a result of FT Turnbacks</li> </ul>	<ul style="list-style-type: none"> <li>Avery</li> </ul>
9. Moves	<ul style="list-style-type: none"> <li>There is a proposal for the distributors to use the CCL instead of a drop whenever a customer is moving and/or if the account is finalized for any other reason.</li> </ul>	<ul style="list-style-type: none"> <li>All to review with internal teams and discuss next week</li> </ul>
10. Schema development	<ul style="list-style-type: none"> <li>Make updates discussed and give to Barb for distribution</li> </ul>	<ul style="list-style-type: none"> <li>Darcy</li> </ul>

NEXT MEETING		
Item	Discussion	Lead
Logistics	<ul style="list-style-type: none"> <li>Dates/Times: Wednesday February 8, 2006 – <b>9:00am</b> to 5:00pm Thursday February 9, 2006 – 9:00 am to 3:00pm</li> <li>Location: Offices of OEB, 2300 Yonge St., Toronto, 5<sup>th</sup> Floor "Baby Board Room"</li> <li>Conference Call Bridge <b>416-212-0400</b> Pass Code <b>6652#</b></li> </ul>	
Minute Taker	<ul style="list-style-type: none"> <li>Kitchener Utilities</li> </ul>	

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Agenda Items	<ul style="list-style-type: none"><li>• Final review of Enrol Transactions (note New Business Item 6 also)</li><li>• Final review of Drop Transactions (note New Business Item 9 also)</li><li>• Continue with Status Advice – identification of elements</li></ul>	
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