

OEB GDAR EBT Standards Working Group

Information contained in working group notes represent the views of the individuals participating in the working group only, and in no way reflect official Ontario Energy Board position or opinion.

Minutes for Feb 15/16, 2006 – DRAFT

ATTENDEES: February 15, 2006 11:00am – 5:00pm	ATTENDEES: February 16, 2006 9:00am – 3:00pm
Sandy Smith Utilities Kingston (part time by phone)	Darcy Hewgill Direct Energy
Karen Cooke Direct Energy	Karen Cooke Direct Energy
Avery Rhijnsburger Enbridge	Avery Rhijnsburger Enbridge (by phone)
Jason Munroe Enbridge	Jason Munroe Enbridge
Kate Kelly Enbridge	Kate Kelly Enbridge
Rick Kathuria Energy Savings	Rick Kathuria Energy Savings
Loraine Baillargeon Kitchener Utilities	Loraine Baillargeon Kitchener Utilities
Mark Van Praet Union Gas	Mark Van Praet Union Gas
Chris Ripley Union Gas	Chris Ripley Union Gas
Tom Stark ExtenSys	Tom Stark ExtenSys
Russ Houldin OEB	Russ Houldin OEB

ADMINISTRATION

OEB GDAR EBT Standards Working Group

Information contained in working group notes represent the views of the individuals participating in the working group only, and in no way reflect official Ontario Energy Board position or opinion.

Item	Discussion	Action Items
1. Review Minutes from Feb 8/9	<ul style="list-style-type: none"> Minutes were accepted with further explanation under 'New Business' Point 6. 'General', first bullet "The intention is for parties to code for scenarios but not for all exceptions". This could also be explained as "The WG will not decide what to do with each exception, but each party should handle all anticipated exceptions in their own software." Under 'New Business' Point 11. 'CPO Lost' – the minutes reflect the conclusion reached at the meeting, but further discussion took place that pending transactions will be closed off by each party. No final conclusion was reached on this point; to be resolved at a subsequent meeting. 	<ul style="list-style-type: none"> All to consider what the best way is to close transactions that are pending when a Vendor receives an SA-CPO Lost

ACTION ITEMS FROM PREVIOUS MEETINGS (IF APPLICABLE)

Item	Discussion	Action Items

NEW BUSINESS

Item	Discussion	Action Items & Prime
1. Transfer Request	<ul style="list-style-type: none"> IG reviewed Concluded that Transfer Request is transaction to use to change the Billing Method One more review needed for this transaction 	<ul style="list-style-type: none"> Darcy/Karen to update IG per discussion
2. Definition of 'alpha', 'numeric' 'alpha numeric'	<ul style="list-style-type: none"> Need to define which characters are allowed (i.e. valid under Schema validation) for 'alpha', 'numeric' and 'alpha numeric' 	<ul style="list-style-type: none"> Mark to find definitions for each
3. Transfer Accept, Reject	<ul style="list-style-type: none"> IGs reviewed For Transfer Reject IG 'Parameter Name' in 'Additional Information' container changed to enumerated value 	<ul style="list-style-type: none"> Darcy/Karen to update IGs per discussion All to come up with list of enumerated values for 'Parameter Name'

OEB GDAR EBT Standards Working Group

Information contained in working group notes represent the views of the individuals participating in the working group only, and in no way reflect official Ontario Energy Board position or opinion.

4. Collision Matrix	<ul style="list-style-type: none"> • Collision matrix explained in preparation for discussion in two weeks • Recognized that cell A6 should be “accept” • Is “Additional Info” required for collision error rejects? 	<ul style="list-style-type: none"> • Mark to update collision matrix • All to ponder whether “Additional Info” needed
5. Termination of Service (TOS)	<ul style="list-style-type: none"> • Documentation of transaction reviewed • In flow diagram “TOS Causes Pending Enrol to be Terminated” under ‘Rules’ #2. options presented still need to be decided. Options are: <ul style="list-style-type: none"> ○ Distributor cancels Enrol ○ Vendor cancels Enrol ○ No cancels sent and each party cleans up own “stranded transactions” 	<ul style="list-style-type: none"> • Mark to update documentation as per discussion • Darcy to modify Drop IG for TOS • Jason to report how change of forwarding address information to be updated after TOS is sent to Vendor • All to consider how to clean up stranded transactions following TOS
6. Drop Request	<ul style="list-style-type: none"> • IG reviewed • Decision that for a customer that is moving (in territory or out) that tells a Vendor, Vendor will send SA-CCL to Distributor, and Distributor will determine the type of move and send a CCL or TOS as appropriate 	<ul style="list-style-type: none"> • Darcy/Karen to update IG per discussion
7. Drop Accept, Reject	<ul style="list-style-type: none"> • IGs reviewed 	<ul style="list-style-type: none"> • Darcy/Karen to update IGs per discussion
8. Status Advice	<ul style="list-style-type: none"> • IG reviewed • Tentative decision to remove SA-CCL (Vendor to Distributor) • Two alternatives discussed for structure of Status Advice “Status Information” <ul style="list-style-type: none"> ○ Combine “Status Information” and “Additional Information” into one container with “Parameter Name” being enumerated and all “Status Informations” for one original transaction reference number nested in one SA transaction ○ Combine “Status Information” and “Additional Information” into one container with all “Parameter Names” defined for each “Status Reason” 	<ul style="list-style-type: none"> • Darcy/Karen to update IG with two versions – one for each alternative structure • All to consider whether SA-CCL should be deleted

OEB GDAR EBT Standards Working Group

Information contained in working group notes represent the views of the individuals participating in the working group only, and in no way reflect official Ontario Energy Board position or opinion.

9. Status of IGs	<ul style="list-style-type: none"> • Enrol Request, Accept, Reject IGs have been approved and distributed for internal review to be back with any comments by Feb 28 • Drop Request, Accept, Reject IGs approved and ready for distribution for internal comment when updated • Transfer Request, Accept, Reject IGs approved and ready for distribution for internal comment when updated 	
------------------	---	--

NEXT MEETING		
Item	Discussion	Lead
Logistics	<ul style="list-style-type: none"> • Dates/Times: Tuesday February 21, 2006 – 11:00am to 5:00pm Wednesday February 22, 2006 – 9:00am to 5:00pm Thursday February 23, 2006 – 9:00 am to 3:00pm • Location: Offices of OEB, 2300 Yonge St., Toronto, 5th Floor “Baby Board Room” • Conference Call Bridge 416-212-0400 Pass Code 6652# 	
Minute Taker	<ul style="list-style-type: none"> • Union Gas 	
Agenda Items	<ul style="list-style-type: none"> • Status Advice – review of two versions to decide how to structure SA • Review of TOS transactions and documentation • Discuss Vendor to Vendor switch • Review of Change Consumer Information • Review of Change Consumer Location 	