### MINUTES FOR JANUARY 18/19, 2006 - DRAFT

**ATTENDEES:** January 18, 2006
9:00am – 5:30pm

- Darcy Hewgill  Direct Energy
- Brenda Pinke  Direct Energy
- Avery Rhijnsburger  Enbridge
- Jason Munroe  Enbridge
- Rick Kathuria  Energy Savings
- Tom Stark  EntenSys
- Loraine Baillargeon  Kitchener Utilities
- Mark Van Praet  Union Gas
- Sandy Smith  Utilities Kingston (Phone)
- Barb Robertson  OEB
- Russ Houldin  OEB
- Kate Kelly  Enbridge

**ATTENDEES:** January 19, 2006
8:30am – 3:00pm

- Brenda Pinke  Direct Energy
- Darcy Hewgill  Direct Energy
- Avery Rhijnsburger  Enbridge
- Kate Kelly  Enbridge
- Jason Munroe  Enbridge
- Rick Kathuria  Energy Savings
- Tom Stark  EntenSys
- Loraine Baillargeon  Kitchener Utilities
- Mark Van Praet  Union Gas
- Russ Houldin  OEB
- Barb Robertson  OEB
- Sandy Smith  Utilities Kingston (Phone)
## ADMINISTRATION

<table>
<thead>
<tr>
<th>Item</th>
<th>Discussion</th>
<th>Action Items</th>
</tr>
</thead>
</table>
| 1. Review  | • Comments from last week minutes  
• Avery to create Vendor to Vendor Switch Document  
• Work Plan Schedule - discussed that the dates in the work plan would be tentative start dates, Barb suggested these dates go to the GDAR Advisory Committee to keep the AC up to date.  
• Barb to update the time line with new dates  
• Price Point Change was added to Transaction Priorities  
• Kick off Protocol meeting will be Tuesday 24th 1:00 – 4:00 Barb to send out documents and base agenda | Avery  
Barb  
Barb  
Barb Done |
| 2. Discussion on Submissions | Continue discussion on collective submissions Please see attached Document for more detail  
5.1.5 Consumer Information requests OESC comment re: 7 days 14 days- Board ruled 14 days Barb to correct document where one reference to 7 days was not revised.  
Add wording (DE) around reject reason to be provided in the response for historical transaction Barb to update document  
Add the Rule for presentation of Data for historical responses (DE)  
Look at the switch and CCL for when CCI will be sent from Utility  
5.1.6 CCL – When move out of territory happens need to expand the Drop transaction to include forwarding address Barb to add section on Drop transactions  
Drop Transaction was suggested to create two – One for a move and one for return to system- leave discussion for data element creation  
OESC- Page 72 of the document- Barb to modify this section to indicate the SA CCL to be sent to Distributor  
For the default of sending Consumer information to both parties as a rule that during a CCL and CCI information will be sent to both parties pending or flowing (scenario 16). Barb to update Document  
Barb to delete section (scenario 13) on the assumed Drop on a CCL Retailer will send in a Drop  
Barb to update the document to deal with later 2008 so that one method of presenting usage to a vendor would be only one way,  
GST – It has been discussed that there is an issue and Union is working with the CCRA More information to come.  
5.3.1.2 IVA- Barb to add wording on the flows INV 4 to make it clearer and more descriptive around Administration fee and IVA.  
5.3.4- (page 112) number of units – change was already made  
| Barb  
| Barb  
| Barb  
| Barb  
| Barb  
| Barb  
| Barb  
| Barb  
| Barb  
| Barb  
| Barb  
| Later/ TBD  
| Barb  
| Barb  
| Barb  
| Barb  
| Union  
| Barb |
### OEB GDAR EBT Standards Working Group

Information contained in working group notes represent the views of the individuals participating in the working group only, and in no way reflect official Ontario Energy Board position or opinion.

| 3. GIGA 001 Enbridge | • Enbridge presented a clarification on how Lead times for an Enrol and the MDV change or no MDV change. 30 days or 3 days, Barb is going to add to the document to display what Enbridge is doing on September 6 2005. It will be added to the Appendix. Part I and Part II. Part III is still up in the air and needs more discussion.  
• **GIGA will be put on hold. Avery to re word** | Avery |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>4. GIGA 002 Enbridge</td>
<td>• Enbridge presented a clarification on the Drop process as Enbridge does business today. Discussion around. The Modification of the MDV having impact on customers and Vendors with respect to mobility, Double delivery requirements. <strong>GIGA will be put on hold. Avery will reword document</strong></td>
<td>Avery</td>
</tr>
</tbody>
</table>

- 5.3.5.1- IRS- Rate ready- the timing of funds is not in the CSA, Service Agreement or in the EBT Standard, 20 days for union and 22 days for EG
- The IRS transaction is going to change no later than 20th of the following month, and the Funds will be in the Service agreement, outside of EBT.
- AAA- Flow AA1 change was made
- Status Advice change so it may happen inside or outside the EBT
- Discussion around response to FA’s will be discussed at the PTP Group.
- Drop Transaction- (Kitchener) – would like to see more drop transactions, another option suggested was to have one transaction with proper reason codes.
- OESC- Processing Intervals- Barb to update document with changes
- Barb to add to the document about current practices re: timelines
- Appendix B, The Operational outage and performance discussion will take place at the P2P session | Barb | Barb |

**Minutes Recorder:** Darcy Hewgill  
**Date:** January 18, 2006
### 5. Data Elements
- Union- Mark prepared an example of data elements for Enrol
- Group has a take away to determine unique number
- Account Number tag – How do you populate a Zero account number
- Update the Enrol Implementation Guide

<table>
<thead>
<tr>
<th>Group</th>
<th>Mark to find out more information Darcy</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>6. Minutes</th>
</tr>
</thead>
</table>
- action minutes
- minute taker will rotate weekly amongst participants (alphabetical order based on Company name as provided in Attendee List)
- distribution of draft minutes by email
- finalized at next meeting
- distribution of final minutes by email
- all copies will be posted on OEB website (address to be provided)

<p>| this meeting – Darcy |</p>
<table>
<thead>
<tr>
<th>Item</th>
<th>Discussion</th>
<th>Lead</th>
</tr>
</thead>
<tbody>
<tr>
<td>Logistics</td>
<td>• Dates/Times:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Tuesday January 24, 2006 – 1:00 pm to 4:00 pm (Point to Point)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Wednesday January 25, 2006 – 9:00am to 5:00pm</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Thursday January 26, 2006 – 9:00am to 3:00pm</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Location: Offices of OEB, 2300 Yonge St., Toronto, 5th Floor “Baby</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Board Room” (through the glass doors at south end of elevators)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Conference Call Bridge 416-212-0400 Pass Code 6652#</td>
<td></td>
</tr>
<tr>
<td>Minute Taker</td>
<td>• Enbridge- Jan 25, Jan 26 2006</td>
<td></td>
</tr>
</tbody>
</table>