

## OEB GDAR EBT Standards Working Group

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### Minutes for January 25/26, 2006 – FINAL

<b>ATTENDEES:</b> January 25, 2006 9:00am – 4:00pm	<b>ATTENDEES:</b> January 26, 2006 9:00am – 3:00pm
Darcy Hewgill Direct Energy	Darcy Hewgill Direct Energy
Brenda Pinke Direct Energy (9 – 10:30)	Avery Rhijnsburger Enbridge
Avery Rhijnsburger Enbridge	Kate Kelly Enbridge
Kate Kelly Enbridge	Jason Munroe Enbridge
Jason Munroe Enbridge	Latif Nurani Energy Savings
Nola Ruzycki Energy Savings (9 – 1:00)	Tom Stark ExtenSys
Rick Kathuria Energy Savings	Loraine Baillargeon Kitchener Utilities
Tom Stark ExtenSys	Mark Van Praet Union Gas
Loraine Baillargeon Kitchener Utilities	Chris Ripley Union Gas
Mark Van Praet Union Gas	Russ Houldin OEB
Chris Ripley Union Gas	Barb Robertson OEB
Russ Houldin OEB (part time)	
Barb Robertson OEB	

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ADMINISTRATION		
Item	Discussion	Action Items
1. Review Minutes from Jan 18/19	<ul style="list-style-type: none"> <li>Add Chris R to Attendee list</li> </ul>	<ul style="list-style-type: none"> <li>Barb</li> </ul>

ACTION ITEMS FROM PREVIOUS MEETINGS (IF APPLICABLE)		
Item	Discussion	Action Items
1. Sub-Group Transport Protocol Meeting	<ul style="list-style-type: none"> <li>Meeting took place on January 24, 2006</li> <li>Next meeting scheduled for February 10, 2006</li> </ul>	
2. Enrol Transaction Implementation Guides	<ul style="list-style-type: none"> <li>Darcy incorporated comments into electricity IGs</li> <li>copies distributed</li> </ul>	
3. Business Rules for All Transaction Sets	<ul style="list-style-type: none"> <li>Mark provided wording to compel distributors to perform initial screening and validation, and respond to transactions as soon as possible</li> </ul>	<ul style="list-style-type: none"> <li>Barb to add to Standards Document</li> </ul>

NEW BUSINESS		
Item	Discussion	Action Items & Prime
1. MDV Refresh	<ul style="list-style-type: none"> <li>Enbridge, Direct Energy and OESC to schedule side meeting to discuss refreshing of the MDV....., Thursday Feb 2, 2006 2pm .</li> </ul>	<ul style="list-style-type: none"> <li>Meeting extension on Feb 2, 2006 for interested participants</li> </ul>
2. Discuss Enrol Request Implementation Guide	<ul style="list-style-type: none"> <li>Review Enrol Request Implementation Guide</li> <li>Review Enrol Accept Implementation Guide</li> <li>Review Enrol Reject Implementation Guide</li> <li>Investigate use of SchemaTron or other possible conditional XML software</li> </ul>	<ul style="list-style-type: none"> <li>Group</li> </ul>

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	<ul style="list-style-type: none"> <li>Find out whether or not unparsed addresses can be accepted</li> <li>Update Reject Reason Document with agreed upon changes for the Enrol Transactions and distribute to the group</li> </ul>	<ul style="list-style-type: none"> <li>Group</li> <li>Darcy - done</li> </ul>
3. Discuss Reject Reasons applicable to Enrol Transactions	<ul style="list-style-type: none"> <li>Reviewed current Enbridge and Union Reject Reasons</li> <li>May leave postal code null, but if it doesn't match a null postal code in the system with the requested address it will reject.</li> <li>Add/change the definition of when an account number has been assigned to billing date plus 30 days (had previously agreed to 7 days) (ref Standards Document 5.1 Validation (b))</li> <li>Determine whether existing criteria for account lookup as included in the Standards Document should be standardized</li> </ul>	<ul style="list-style-type: none"> <li>Avery</li> <li>Barb</li> <li>Group</li> </ul>

NEXT MEETING		
Item	Discussion	Lead
Logistics	<ul style="list-style-type: none"> <li>Dates/Times: Wednesday February 1, 2006 – <b>9:00am</b> to 5:00pm Thursday February 2, 2006 – 9:00 am to 2:00pm and extended beyond to discuss MDV refresh for interested parties</li> <li>Location: Offices of OEB, 2300 Yonge St., Toronto, 5<sup>th</sup> Floor “Baby Board Room” (through the glass doors at south end of elevators)</li> <li>Conference Call Bridge <b>416-212-0400</b> Pass Code <b>6652#</b></li> </ul>	
Minute Taker	<ul style="list-style-type: none"> <li>Energy Savings</li> </ul>	

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Agenda Items	<ul style="list-style-type: none"><li>• Review changes to Enrol Transactions GIs</li><li>• Review changes to Reject Reasons for Enrol Transactions</li><li>• Define Data Elements for Drop Transactions GIs</li><li>• Sub-group discussion re MVD (GIGA 0003) – Thursday February 2, 2006 at 2:00pm</li></ul>	
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