

OEB GDAR EBT Standards Working Group

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Minutes for Mar 27/28, 2006 – DRAFT

ATTENDEES: March 27, 2006 09:00am – 5:00pm		ATTENDEES: March 28, 2006 9:00am – 4:00pm	
Darcy Hewgill	Direct Energy	Darcy Hewgill	Direct Energy
Karen Cooke	Direct Energy	Karen Cooke	Direct Energy
Jason Munroe	Enbridge	Avery Rhijnsburger	Enbridge
Latif Nurani	Energy Savings	Jason Munroe	Enbridge
Tom Stark	ExtenSys	Kate Kelly	Enbridge
Loraine Baillargeon	Kitchener Utilities	Latif Nurani	Energy Savings
Mark Van Praet	Union Gas	Nola Ruzycski	Energy Savings (9am-2pm)
Chris Ripley	Union Gas	Tom Stark	ExtenSys
Barb Robertson	OEB	Loraine Baillargeon	Kitchener Utilities
		Mark Van Praet	Union Gas
		Chris Ripley	Union Gas
		Barb Robertson	OEB
		Scott Atkins	SPI Group

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ADMINISTRATION		
Item	Discussion	Action Items
1. Review Minutes from Mar 20/21 2006	<ul style="list-style-type: none"> The minutes were accepted as is 	

ACTION ITEMS FROM PREVIOUS MEETINGS (IF APPLICABLE)		
Item	Discussion	Action Items

NEW BUSINESS		
Item	Discussion	Action Items & Prime
1. Advisory Committee Conference Call	<ul style="list-style-type: none"> Working group needs to finish all transactions by mid-April Concerns were expressed by Enbridge and Union that the schedule is tight - Direct and Energy Savings agreed Brian made it clear that he would not go back to the Board with a rescheduling request unless a good reason was presented for the delay 	
2. TOS Transactions	<ul style="list-style-type: none"> The EBT Standards description and IGs for TOS transactions were reviewed and updated and are ready for internal review Note for future consideration: If a TOS is backdated, the consumer bill will be cancelled and a new bill issued – we need to make sure this will be reflected in the invoicing transactions 	<ul style="list-style-type: none"> Barb to update TOS description Darcy to update IGs All to start internal review of updated TOS IGs

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<p>3. CCL Transactions</p>	<ul style="list-style-type: none"> • The CCL EBT Standards description was reviewed together with Latif's writeup – these will be combined into the EBT Standards description • Enbridge and Union to check whether they agree to include in EBT Standards Document that they will do a cancel rebill to keep the Consumer on vendor contract when CCL occurs within 60 days after a force out • The Vendors would like the Distributors to provide primary phone number for the Consumer's new location in the CCI & TOS transactions – what is required of the Vendors for this to happen? • CCL IGs together with the description are ready for internal review once released 	<ul style="list-style-type: none"> • Barb to update the EBT Standards for CCL • Distributors to check what Vendors need to do to allow primary phone number to be passed in transactions • Distributors to check whether they agree that EBT Standards to specify that they will do a cancel rebill to keep consumer on vendor contract • All to do internal review on CCL IGs
<p>4. CCI Transactions</p>	<ul style="list-style-type: none"> • Reviewed CCI IGs. Darcy to update and IGs will be ready for internal review • Agreed that 'New Distributor Account Number' in 'Consumer Data' container will be used to provide the new account number for a move and also for a re-folio of account numbers. The 'Change Reason' will indicate the type of change taking place • The Distributor will send one CCI transaction for changes for each different reason code and/or each different effective date • Note for future consideration: we need to think about a mechanism to correct data if Distributor and Vendor databases get out of synch 	<ul style="list-style-type: none"> • Darcy to update CCI IGs • All to do internal review on CCI IGs
<p>5. ROS Transactions</p>	<ul style="list-style-type: none"> • ROS – reconnection of service is to be used instead of a re-enrol after a TOS • Write up and IGs reviewed – Barb to update write up, Darcy to update IGs • IGs will be ready for internal review 	<ul style="list-style-type: none"> • Barb to update write up • Darcy to update IGs • All to do internal review on IGs

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6. FA	<ul style="list-style-type: none"> • Write up and IGs reviewed – Barb to update write up, Darcy to update IGs • Need to decide maximum time for FA response to receipt of a PIPE Document – 1 hour, 4 hours, 1 day? • Agreed that check for duplicated transaction numbers within a PIPE Document should be done at the FA level (i.e. if duplicated transaction numbers found within a PIPE Document, a FA DocReject should be returned rejecting the PIPE Document) • Agreed that check for duplicated transaction numbers across all transactions to be done at the application level (i.e. if duplicated transaction numbers are found beyond the transactions contained in a PIPE Document, then an Application Advice Reject should be sent rejecting the transaction with the duplicate number) • Duplicate PIPE Document numbers should be rejected at the FA level (i.e. a FA DocReject should be returned if a duplicate PIPE Document number is detected) • Note: check for duplicated file name should be referred back to the Transport Subgroup to decide how the error should be reported – by sending a FA DocReject or in an HTTP response 	<ul style="list-style-type: none"> • Barb to update write up • Darcy to update IGs • All to recommend maximum time for FA response • Barb to refer question of reporting duplicated file name to Transport Subgroup
7. Collision Matrix	<ul style="list-style-type: none"> • Review of Collision Matrix was started 	

NEXT MEETING		
Item	Discussion	Lead
Logistics	<ul style="list-style-type: none"> • Dates/Times: Monday April 3, 2006 – 9:00am to 5:00pm Tuesday April 4, 2006 – 9:00am to 5:00pm • Location: Offices of OEB, 2300 Yonge St., Toronto, 24th Floor room 24-02 • Conference Call Bridge 416-212-0400 Pass Code 6652# 	
Minute Taker	<ul style="list-style-type: none"> • Kitchener 	

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Agenda Items	<ul style="list-style-type: none">• Review Collision Matrix• Review Historical Consumption IGs and EBT Standards• Review IG and EBT Standards for Invoice Rate Ready and Invoice Vendor Adjust	
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