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Minutes for May 8, 2006 DRAFT

ATTENDEES: May 8, 2006	
09:00am 3:00pm	
Darcy Hewgill	Direct Energy
Karen Cooke	Direct Energy
Anshala Ohri	Direct Energy
Glenda Holas	Direct Energy
Avery Rhijnsburger	Enbridge
Jason Munroe	Enbridge
Katrina McWhirter	Enbridge
Kate Kelly	Enbridge
Brenda Vari	Enbridge
Latif Nurani	Energy Savings
Rick Kathuria	Energy Savings
Darryl Oake	Energy Savings
Tom Stark	ExtenSys
Loraine Baillargeon	Kitchener Utilities
Mark Van Praet	Union Gas
Chris Ripley	Union Gas
Patrick ??	Union Gas
Barb Robertson	OEB

NEW BUSINESS		
1. Pool ID vs Pool Name	<ul style="list-style-type: none"> All EBT transactions and all reports/bills will contain Pool ID, not the Pool Name 	<ul style="list-style-type: none"> Distributors to confirm that all reports/bills will contain Pool ID.
2. IRR – Final Indicator	<ul style="list-style-type: none"> Vendors may receive two IRRs marked as “Final” for the same customer only in the case that an adjustment is made to the customer’s last bill 	<ul style="list-style-type: none">
3. IRR – Adjustment Indicator	<ul style="list-style-type: none"> The Adjustment indicator tag will be made optional and the “N/A” enumeration will be removed. This tag will only be used if the service period is an adjustment 	<ul style="list-style-type: none"> Barb will update the IG
4. IRR – From/To Dates	<ul style="list-style-type: none"> Dates will be represented in the IRR differently for meter reads and pro-rations. For Union/Kitchener, the From date for an IRR will be the same as the To date from the previous IRR in the case of a regular meter read. If there is a pro-ration between meter reads, the From date on a service period will be one day after the To date on the previous service period. 	<ul style="list-style-type: none"> Enbridge will investigate what they will be able to do regarding dates Barb will update the EBT standard
5. IRS – Charge Types	<ul style="list-style-type: none"> The Charge Category tag will not be used but the Charge Type will be enumerated. There will be an enumeration for “Additional Charge Type”. If this enumeration is used, the Additional Charge Type Description tag must be populated. 	<ul style="list-style-type: none"> Barb – will updated the EBT standard
6. IRS – Wholesale Charge Adjustments	<ul style="list-style-type: none"> If Union makes an adjustment to a wholesale charge, they will cancel the old charge and rebill the charge, similar to the way customer charges are cancelled/rebilled on the IRR 	<ul style="list-style-type: none"> Chris – will add the correct fields to the IRS transaction
7. IRS – Pool Term	<ul style="list-style-type: none"> Pool Term will be added to the IRS in the consumer billing information bucket, similarly to the IRR. These fields will be optional and will always be populated by Enbridge. 	<ul style="list-style-type: none"> Chris will update the IRS transaction

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8. IRS – GST Tags	<ul style="list-style-type: none"> There will be two GST tags in the Account information bucket: one for GST collected from consumers and one for GST owed by vendors to the Distributor for wholesale charges. 	<ul style="list-style-type: none"> Chris will update the IRS transaction
9. IRS – Payment Statements	<ul style="list-style-type: none"> Enbridge will continue to send an email to indicate how much money has been paid Union will continue to provide the total payments on the paper statements 	
10. FIS – IRS Reference	<ul style="list-style-type: none"> The IRS Reference Number in the Funds Imbalance will refer to the transaction reference number of the IRS transaction 	<ul style="list-style-type: none"> Barb will increase the field length to 30 for the Invoice Remittance Reference
11. FIS – Pool Term	<ul style="list-style-type: none"> Pool Term will be added to the FIS in the consumer billing information bucket, similarly to the IRR. These fields will be optional and will always be populated by Enbridge. 	<ul style="list-style-type: none"> Barb will update the IGs
12. FIS – Weighted Average Price	<ul style="list-style-type: none"> Enbridge currently calculates Weighted Average Price based on the entire pool term for title transfers for the seller. The proposed change is to calculate based on the current month. 	<ul style="list-style-type: none"> Enbridge will investigate if this proposal is possible
13. Enrol Transaction	<ul style="list-style-type: none"> Union has made suggestions to modify the structure of the enroll transactions. 	<ul style="list-style-type: none"> All – to review changes and comment
14. IVA/IRS – Proposal for applying adjustments	<ul style="list-style-type: none"> If a customer changes pools in a month when there is an IVA <ul style="list-style-type: none"> If the original pool still exists, the adjustment will be applied to the pool If the original pool doesn't exist, then the adjustment will be applied to the customer's current pool If the original pool doesn't exist and the customer is no longer with the vendor, the adjustment will be applied to the largest pool with the furthest expiry date 	<ul style="list-style-type: none"> Enbridge – to confirm that this is how adjustments will be applied



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NEXT MEETING		
Logistics	<ul style="list-style-type: none"> Date/Times: Monday May 28, 2006 9:00am Tuesday May 29, 2006 9:00 am Location: Offices of OEB, 2300 Yonge St., Toronto, 24th Floor room 24-02 Conference Call Bridge 416-212-0400 Pass Code 6652# 	
Minute Taker	<ul style="list-style-type: none"> ExtenSys 	
Agenda Items	<ul style="list-style-type: none"> Begin designing high level market test plan 	