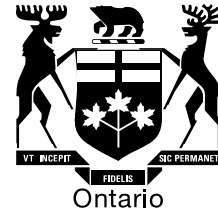


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BY EMAIL

October 31, 2006

To: All Electricity Local Distribution Companies (LDCs)

**Re: Addition to Electricity Reporting and Record Keeping Requirements (RRR)
Board File Number: RP-2002-0140**

As stated in the "Joint Report to the Minister of Energy: Recommendations on a Standard Offer Program for Small Generators Connected to a Distribution System" (EB-2005-0463), released on March 17, 2006, the Board announced its intention to modify the RRR in support of the Standard Offer Program.

The report's recommendation 5.5 was for the Board to require distributors to keep records of applications for connection by generators. The data to be kept in distributor records on each connection request includes the impact assessment and the time taken for each step of the connection process as set out in the Distribution System Code. This recommendation was made after extensive consultation with stakeholders.

The Board is amending the Record-Keeping Requirements section of the RRR to include the following addition:

2.3.11 A distributor shall maintain and provide in a form and manner and at such times as may be requested by the Board, records on applications for the connection of embedded generation facilities to the distribution system, including connections to distribution systems embedded within the distributor's system, and that information shall include the following in relation to each application:

1. the name of the applicant and the date of the applicant's request for a preliminary meeting;
2. the proposed generation facility's fuel type, size, and location;
3. the dates the applicant is provided with an impact assessment, a detailed cost estimate, an offer to connect, and a queue position;

4. the impact assessment, including metering requirements, the detailed cost estimate, and the offer to connect;
5. the date the distributor advises any directly connected transmitter or distributor that the distributor is preparing a detailed cost estimate;
6. the date and reasons for any reassignment of the applicant's position in the distributor's queue; and
7. the date the distributor connects the generation facility to its distribution system.

This addition to the RRR is effective as of November 1, 2006. The above record-keeping requirement applies to all applications for the connection of embedded generation facilities, regardless of whether or not the generation facility is part of the Standard Offer Program.

Please direct any questions to Wade Frost, Audit Analyst, at 416-440-7678.

Yours truly,

Original signed by

Peter H. O'Dell
Assistant Board Secretary