

C&C Utility Filing Information

Item ¹	Variable	Already Reported?	Comments
Category: LABOUR			For the C&C Mechanism, Labour should be reported for the identified unbundled services including <i>Wires, Billings and Collections, Customer Service</i> , and direct costs associated with <i>Administration</i> . For small LDCs, labour resources may need to be allocated to the categories according to time expended in the defined unbundled functions. It is possible that some virtual LDCs may not utilize direct labour resources.
X	Number of Full-time employees	Yes (PBR) ²	
X	Number of Part-time employees	Yes (PBR)	
X	Number of FTEs	Yes (PBR)	
X	Wages	Yes (PBR)	
X	Salaries	Yes (PBR)	
X	Benefits	Yes (PBR)	
Category: CAPITAL			Capital (asset accounts) should be reported separately for the unbundled services including <i>Wires and Interconnection, Billing and Collections, Customer Services; and Administrative Services</i> .
Distribution Plant			Includes substations, transformers, land and right-of-way, conductor, poles, conduit, relays, reactors and capacitors, SCADA, control room and/or control monitoring equipment, capital invested in stores and inventory, buildings, trucks and other vehicles.
X	Year End Gross Assets	No	
X	Accumulated Depreciation	No	
X	Capital Additions	No	
X	Capitalized Labour	No	
X	Cumulative Amount of Funding of LDC Facilities by Consumers in Previous Years, in the Form of Contributions In Aid of Construction ³	No	

¹ An "X" in this column indicates an essential data item.

² PBR indicates that the information is already reported as part of a distributor's annual PBR data filing (RRR s. 2.1.5).

³ Cumulative amounts should include amounts that are not currently in gross asset balances for the years 2002 to 2004.

Billing and Collections			Includes customer meters, vehicles, communication equipment, software, buildings or allocated shares thereof, ⁴ and office equipment and furniture.
X	Year End Gross Assets	No	
X	Accumulated Depreciation	No	
X	Capital Additions	No	
	Capitalized Labour and Purchased Outside Construction Services	No	
Customer Services⁵			Capital employed in the <i>Customer Services</i> function includes buildings or some allocated thereof, office equipment and furniture, computers, software, and communications equipment, all of which is typically reported in categories of general plant.
	Year End Gross Assets	No	
	Accumulated Depreciation	No	
	Capital Additions	No	
Administrative Services			Capital employed in the <i>Administrative Services</i> function includes buildings or some allocated thereof, office equipment and furniture, computers, software, and communications equipment, all of which is typically reported in categories of general plant.
X	Year End Gross Assets	No	
X	Accumulated Depreciation	No	
X	Capital Additions	No	
Category: OPERATING EXPENSES			Operating and Maintenance Expenses are requested for the four unbundled services including <i>Wires and Interconnection</i> , <i>Billing and Collections</i> , <i>Customer Services</i> , and <i>Administration</i> .
X	Operations and Maintenance Expenses for Wires	Yes (PBR)	
X	Billing and Collection Expenses	Yes (PBR)	Where B&C is outsourced, service payments should be apportioned and reported appropriately.
	Customer Service ⁵	No	
X	Administration Expenses	Yes (PBR)	

⁴ It is highly likely that *Billing and Collections* and *Customer Services* will be carried out in general office buildings. Office space will be shared with other corporate functions and activities, and it is thus necessary to allocate the capital costs associated with buildings to the relevant functions. It is necessary to specify allocation protocols and rules.

⁵ It is recognized that this may not be relevant in the current timeframe.

Category: OUTPUTS			
Residential Markets			
X	MWh (KWh) ⁶ of sales to consumers	Yes (PBR + R ⁷)	
X	Number of Customers at Year End	Yes (PBR + R)	
C&I Markets (General Service) (Commercial and Industrial customers with less than 5 MW of demand) – this includes moderately large commercial and industrial customers commonly identified as Intermediate (large demand but less than 5 MW). Includes Unmetered Scattered Load.			
X	MWh (KWh) of sales	Yes (PBR + R)	
X	Number of Customers at Year End	Yes (PBR + R)	
Large Customers Large commercial/institutional/industrial customers with more than 5 MW of demand)			
X	MWh (KWh) of sales	Yes (PBR + R)	
X	Number of Customers at Year End	Yes (PBR + R)	
Street Lighting and Signals (We typically refer to street lighting, which sometimes includes traffic lighting. In some cases traffic lighting may be in GS as either metered service or as Unmetered Scattered Load.)			
X	MWh (KWh) of sales	Yes (PBR + R)	
X	Number of connections at Year End	Yes (PBR + R)	For this customer class, the number reported should be the number of connections. There may be a single customer (e.g. the municipality responsible for the roads).
Sentinel Lighting			
X	MWh (KWh) of sales	Yes (PBR + R)	
X	Number of Customers at Year End	Yes (PBR + R)	

⁶ Due to the variability of and the small size of a large number of Ontario distributors, statistics are normally reported in kWh (and demand and load in kW) rather than in MWh and MW.

⁷ Rate filings

Historical Measures of Output			
	Energy Sales (kWh) for each year of the 1990-2001 period.	No	LDCs that have undergone mergers, acquisitions and service area expansions may have to aggregate the relevant historical data.
	Peak Demand (MW or kW) for each year of the 1990-2001 period.	No	
	Number of customers – Residential – Year End for each year of the 1990-2001 period.	No	
	Number of customers – General Service – Year End for each year of the 1990-2001 period.	No	
	Number of customers – Large Use – Year End for each year of the 1990-2001 period.	No	
Peak Demand			
X	Winter Peak (MW or KW)	Yes (PBR)	Sum of the non-coincident integrated demands, as metered at the high-side of the interconnection with the transmission network, or the host LDC, within the Winter period (October to March).
X	Summer Peak (MW or KW)	Yes (PBR)	Sum of the non-coincident integrated demands, as metered at the high-side of the interconnection with the transmission network, or with the host LDC. Summer months include the April to September timeframe.
Km of Conductor as a Measure of Transport Services			
X	Single-phase	Yes (PBR)	Circuit miles of single phase service
	Two-phase	Yes (PBR)	Circuit miles of two-phase service
X	Three-phase	Yes (PBR)	Circuit miles of three-phase service
Categories: SERVICE TERRITORY DESCRIPTORS			
	Total service area (km ²)	Yes (PBR)	
	Share of the service territory that is Urban, stated as a percent of total km of circuits	No	"Urban" refers to areas within the LDCs service territory that assumes a predominantly urban (i.e. built-up, developed) environment. "Urban" includes towns, cities, and large metropolitan areas.
X	Northern (1) or Southern (0) Ontario	No	Regional indicator where the North-South designation corresponds with that used by the Ministry of Northern Development and Mines. Northern Ontario is designated as the following 10 territorial districts: Kenora, Rainy River, Thunder Bay, Cochrane, Algoma, Sudbury, Timiskaming, Nipissing, Manitoulin, Parry Sound; and the District Municipality of Muskoka. All other areas in Ontario are designated Southern. (Hydro One Networks is the only distributor operating in both districts; all other LDCs operate uniquely in one district.)
	Canadian Shield, Stated as a Percent of the LDC's Total Service Territory	No	Indicator variable of whether the topography of the service territory assumes the characteristics known as the Canadian Shield. 1=Yes, 0=No

Transformers and Distribution Network Attributes			
	Number and Total kVA of Pad-Mount and Pole Transformers used to Serve Consumers	Yes (PBR)	
	Number and Total kVA of Transformers that are the Property of Consumers	No	
	Number and kVA of Transformers that are the Property of Consumers, where the Transformers are Serviced by the LDC	No	
	Number and kVA of Transformers Used for Interconnection with the Transmission Network, or for Interconnection with Other LDCs, and are the property of the LDC	No	
	Number of Transformers and the Reporting LDC's Share (%) of Total kVA of Transformers where: a) the Transformers are Used for Interconnection with the Transmission Network or for Interconnection with Other LDCs; and b) the Transformers are Jointly Owned	No	
	Total km of Underground Single Phase Circuits	No	
	Total km of Underground Three Phase Circuits	No	
Category: OTHER			
X	Weighted Depreciation Rates for the Capital Assets Used in Each of the Unbundled Services	No	The depreciation weights for the various types of physical capital (substations, towers, conductor, transformers) according the percent share of each asset type to total assets used in the unbundled service.
	Cash Outlays for Insurance, Income Taxes or PILs, Employment Taxes and Charges to Regulatory Asset Accounts within the Annual Report Period	No	
X	Presence of Control Centre and SCADA system	Yes (PBR)	Indicator variable if the distributor has its own system control centre and SCADA system. 1=Yes, 0=No
	Number of New Customers Connected to the LDC's Network Within the Calendar Year	No	"Customer Turnover" refers to the share of new customers at year end.