

Ontario Energy Board
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Commission de l'énergie de l'Ontario
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August 15, 2007

To: All Licensees

Re: 2007-08 Annual Registration Fee and Licensing Requirements

Enclosed with this letter is the invoice for your annual registration fee for the period April 1, 2007 to March 31, 2008.

As you are aware, the Board recovers its operating and capital costs through an assessment of the natural gas and electricity market participants that it regulates. The Board uses a cost assessment model to set fees and allocate the general cost assessment among the market participants. In March 2005, the government approved a new cost assessment model for the OEB. The Cost Assessment Model called for an annual registration fee of \$800 for each licence held. The new fees will ensure that all market participants share in the Board's costs. The Cost Assessment Model can be viewed on the Board's website at:

<http://www.oeb.gov.on.ca/html/en/abouttheoeb/corporate.htm>

In a letter dated September 7, 2006 from Kirsten Walli, Board Secretary, all licensed generators were informed about the Board's decision to exempt electricity generators with capacity less than or equal to 10.0 megawatts from the annual registration fee. If your combined installed capacity is less than or equal to 10.0 megawatts, please complete and sign the Combined Installed Capacity Exemption Form so that we can cancel the attached invoice. This form can be located on the Board's website at:

<http://www.oeb.gov.on.ca/html/en/abouttheoeb/corporate.htm>

As noted in all licences, licensees shall notify the Board regarding change of primary contact and material change. In addition, licensees shall maintain records and provide such information as the Board may require. Kindly review the attached information sheet, complete as required and return the information sheet with your annual registration fee or the completed Combined Installed Capacity Exemption form. Please address correspondence to the attention of the Board Secretary.

For questions regarding your licence, please contact the Market Operations Hotline by telephone at 416-440-7604 or 1-888-632-6273 or e-mail at market.operations@oeb.gov.on.ca.

Yours truly,

Original signed by

Kirsten Walli
Board Secretary

Attachments

Information Sheet for all Licensees

Licensee: _____

Licence Number: _____

Primary Contact

As noted in all licences, the licensee shall designate a person that will act as a primary contact with the Board on matters related to licence. The licensee shall notify the Board promptly should the contact details change. Please confirm primary contact information.

Primary contact has not changed.

Primary contact has changed.

Name:

Position/Title:

Address:

Phone:

Fax:

Email address:

Provision of Information to the Board

As noted in all licences, the licensee shall maintain records and provide, in the manner and form determined by the Board, such information as they Board may require from time to time. An example of this information is the Reporting and Record Keeping Requirement ("RRRs"). Please review the RRRs to ensure compliance with provision of information.

www.oeb.gov.on.ca/html/en/industryrelations/rulesguidesandforms_regulatory.htm#reporting

Material change

As noted in all licences, the licensee shall notify the Board of any material change in circumstances that adversely affects or is likely to adversely affect the business, operations or assets of the licensee, as soon as practicable, but in any event no more than twenty (20) days past the date upon which such changes occur. Please advise regarding material change.

No material change to report.

Material change as noted below

Kindly return this information sheet with your annual registration fee or the completed Combined Installed Capacity Exemption Form. Please address correspondence to the attention of the Board Secretary.