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VIA E-MAIL AND WEB POSTING

June 28, 2012

To: Licensed Electricity Distributors
Licensed Electricity Transmitters

Re: Update to Chapters 1, 2 and 3 of the Filing Requirements for Transmission and Distribution Applications and Guideline G-2008-0001

Attached is an update of Chapter 1, Chapter 2 and Chapter 3 of the Board's *Filing Requirements for Transmission and Distribution Applications* (the "Filing Requirements") and revision 4.0 of Guideline G-2008-0001 - Electricity Distribution Retail Transmission Service Rates (the "RTSR Guideline"). Chapters 2 and 3 outline the information that the Board expects electricity transmitters and distributors to file for their 2013 cost of service rate applications, and for electricity distributors filing a 2013 rate application under the Incentive Regulation Mechanism ("IRM"), respectively.

The IRM model and associated modules, and the appendices incorporated into Chapter 2 of the Filing Requirements will be available in Excel versions on the Board's website, as are the Revenue Requirement Work Form, the tax model based on the Board's methodology, the Retail Transmission Service Rate model, the Smart Meter model, the Cost Allocation model and the Deferral and Variance Account Continuity Schedule. While the Board may issue electronic filing models or spreadsheets for use in IRM and cost of service rate applications, the distributor bears the responsibility to ensure the accuracy and appropriateness of any models and spreadsheets that it uses in supporting its application. All models and spreadsheets can be found on the Board's [2013 EDR webpage](#).

Chapter 1

Chapter 1 of the Filing Requirements contains a brief overview of the contents of each subsequent chapter. The Board has updated this chapter to include generic application

matters that are relevant to all of the chapters of the Filing Requirements, such as the Board's expectations for the completeness and accuracy of applications and the relevance of interrogatories. A significant portion of the new information added to Chapter 1 was part of the preamble to Chapter 2 in previous years.

Chapter 2

The majority of the updates to Chapter 2 of the Filing Requirements are based on information that was sought on a generic basis through interrogatories from applicants in the 2012 EDR process, mainly supporting the conversion to MIFRS. Additional appendices have also been included to support the conversion to MIFRS. While the volume of information requested as part of the updated Filing Requirements is larger, the need to ask interrogatories on these generic issues should be reduced. Other notable updates include a list of specific requirements in support of LRAM requests for both persistence impacts of legacy programs and for the disposition of the LRAM variance account for new programs. There are also standard updates to references for guidelines or stand alone guidance provided during the past year such as the Smart Meter Guidelines, the Distribution System Planning Filing Requirements and the Board's letter on the working capital allowance.

The Board reminds distributors that cost of service applications for 2013 rates to be effective May 1, 2013 are expected to be received no later than Friday August 31, 2012.

Chapter 3

The key updates to Chapter 3 of the Filing Requirements include a list of specific requirements for LRAM requests for both persistence impacts of legacy programs and for the disposition of the LRAM variance account for new programs, and the advancement of the first tranche of filers to early August to accommodate a larger number of January 1 filers for 2013 rates.

RTSR Guideline

The RTSR Guideline outlines the information that the Board requires electricity distributors to file to adjust their retail transmission service rates ("RTSRs") for 2013. As in 2012, the Guideline requires electricity distributors to adjust their RTSRs based on a comparison of historical transmission costs adjusted for the new Ontario Uniform Transmission Rates levels and revenues generated under existing RTSRs.

In order to assist electricity distributors in the calculation of the distributor's specific RTSRs, the Board has posted a RTSR filing module on the Board's website. The methodology to calculate the new RTSRs will apply to both IRM and cost of service rate applications for 2013.

Yours truly,

Original Signed By

Kirsten Walli
Board Secretary

Encl.