



Approved Meeting minutes

RE: *Conservation Working Group - Meeting 4*

Date: July 16, 2009 Time: 9:30 a.m. to 4:30 p.m.

Location: OEB Office, 2300 Yonge St., 25th floor

Attendees: **Conservation Working Group (CWG)**

- Chris Appleton, Union Gas (Union);
- Carrie Aloussis, Ontario Power Authority (OPA);
- Cheryl Bezanson, Enbridge Gas Distribution (Enbridge);
- Zee Bhanji, Low Income Energy Network (LIEN);
- Tracey Brooks, Union Gas (Union);
- Svetlana Diomin, Direct Energy;
- Yvonne Di Tullio, Ministry of Energy and Infrastructure (MEI);
- Gord Eamer, Cornerstone Hydro Electric Concepts (CHEC);
- Jim Hall, Hydro One;
- Roger Higgin, Vulnerable Energy Consumers Coalition/Energy Probe (VECC);
- Clifford Maynes, Green Communities Canada (GCC);
- Lindsay Harrold, City of Toronto;
- Theresa McClenaghan, Low Income Energy Network (LIEN);
- David Poch, Green Energy Coalition (GEC);
- Sarah Griffiths Savolaine, Coalition of Large Distributors (CLD);
- Brian Smith, Horizon Utilities/Electricity Distributors Association;
- Patricia Squires, Enbridge Gas Distribution (Enbridge);
- Deb Thompson, Social Housing Services Corporation (SHSC);

Board Staff

- Takis Plagiannakos,
- Beverley Jaffray,
- Guy Halpern,
- Rachel Anderson

IndEco Staff

- Judy Simon,
- Patti Campbell,
- Amy Snook

Regrets:

- Chantelle Bramley, Direct Energy;
- Keir Brownstone, Social Housing Services Corporation (SHSC);
- Rob Maxwell, City of Toronto
- Marion Fraser, Low Income Energy Network (LIEN);

Next scheduled meeting: August 6, 2009



Welcome, introductions, and logistics – Takis Plagiannakos, Board Staff

- Board staff welcomed the group to the fourth meeting of the Conservation Working Group (CWG)

Review of the meeting agenda – Judy Simon, Facilitator

- Reviewed the meeting agenda to ensure that participants understood the information and activities taking place over the course of the day

Review and approval of meeting 2 and 3 minutes – Judy Simon, Facilitator

- Group adopted minutes of meetings 2 and 3

Review of short-term framework draft report – Judy Simon, Facilitator and Takis Plagiannakos, Board staff

- Facilitator updated working group on absence of utility information in the current version of the draft report
- Board staff granted the utilities a 1-2 week extension for provision of their input into the draft report
- CWG reviewed the draft report and had significant discussion on each section

Review of the day and overview of next meeting – Judy Simon, facilitator

- Reviewed the day and assigned action items to the CWG group members

Action Items

The CWG members were asked to complete the following:

- CWG members to provide the facilitator with suggested wording/comments on the revised short-term framework draft report by noon Wednesday, July 22nd
- Facilitator to revise the draft report as per recommended edits from this meeting and circulate for comment to CWG members
- Facilitator to incorporate comments into final draft of the short-term framework report for presentation and review at meeting 5 (August 6)
- CWG members to complete the long-term framework template and submit to IndEco by August 6th
- Facilitator to present 'strawman' of long-term framework at meeting 6 (August 13th). Note: discussions on long-term framework have been deferred until the framework of CDM is known.