



## Approved Meeting minutes

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RE: *Conservation Working Group - Meeting 5*

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Date: August 6, 2009 Time: 9:30 a.m. to 4:30 p.m.

Location: OEB Office, 2300 Yonge St., 25th floor

Attendees: **Conservation Working Group (CWG)**

- Chris Appleton, Union Gas (Union);
- Cheryl Bezanson, Enbridge Gas Distribution (Enbridge);
- Keir Brownstone, Social Housing Services Corporation (SHSC);
- Luke Bond, Ontario Power Authority (OPA);
- Tracey Brooks, Union Gas (Union);
- Svetlana Diomin, Direct Energy;
- Yvonne Di Tullio, Ministry of Energy and Infrastructure (MEI);
- Gord Eamer, Cornerstone Hydro Electric Concepts (CHEC);
- Renee Griffin, Low Income Energy Network (LIEN);
- Jim Hall, Hydro One;
- Roger Higgin, Vulnerable Energy Consumers Coalition/Energy Probe (VECC);
- Clifford Maynes, Green Communities Canada (GCC);
- David Poch, Green Energy Coalition (GEC);
- Patricia Squires, Enbridge Gas Distribution (Enbridge);

**Board Staff**

- Takis Plagiannakos,
- Alison Cazalet,
- Guy Halpern,
- Rachel Anderson

**IndEco Staff**

- Shona Adamson,
- Patti Campbell,
- Amy Snook

Regrets:

- Carrie Aloussis, Ontario Power Authority (OPA);
- Chantelle Bramley, Direct Energy;
- Zee Bhanji, Low Income Energy Network (LIEN);
- Marion Fraser, Low Income Energy Network (LIEN);
- Rob Maxwell, City of Toronto;
- Theresa McClenaghan, Low Income Energy Network (LIEN);
- Sarah Griffiths Savolaine, Coalition of Large Distributors (CLD);
- Brian Smith, Horizon Utilities/Electricity Distributors Association;
- Deb Thompson, Social Housing Services Corporation (SHSC)

Next scheduled meeting: TBD

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### **Welcome, introductions, and logistics – Shona Adamson, Facilitator**

- Welcomed the group to the fifth meeting of the Conservation Working Group (CWG)

### **Review of the meeting agenda – Shona Adamson, Facilitator**

- Reviewed the meeting agenda to ensure that participants understood the information and activities taking place over the course of the day

### **Review of next steps – Shona Adamson, Facilitator and Takis Plagiannakos, Board Staff**

- Facilitator reviewed the next steps in the preparation of the final report
- Board staff reviewed next steps following submission of the final report

### **Review and approval of meeting 4 minutes – Shona Adamson, Facilitator**

- Group approved and adopted minutes of meeting 4 subject to noted corrections

### **Presentations and discussion of utilities' proposals – Shona Adamson, Facilitator**

- Union presented utility's position on screening, budgets, targets, scorecard metrics, and incentives, and answered questions of clarification
- Enbridge presented utility's position on screening, budgets, targets, scorecard metrics, and incentives, and answered questions of clarification

### **Review and discussion of screening, budgets, targets, scorecard metrics, and incentives - Shona Adamson, Facilitator and Takis Plagiannakos, Board staff**

- Working group had extensive discussion on the above key elements of low-income DSM framework

### **Review of the day – Shona Adamson, facilitator**

- Reviewed the day and assigned action items to the CWG group members

### *Action Items*

- Facilitator to provide summary of discussion and resolutions (where appropriate) of the screening, budgets, targets, scorecard metrics and incentives to CWG members by Friday, August 7<sup>th</sup>
- CWG members to complete short-term low-income DSM framework template and submit to facilitator by noon Monday, August 10<sup>th</sup>



- Facilitator to complete slide deck summary of final report to Board Staff by Wednesday, August 12<sup>th</sup>
- Facilitator to complete final report and incorporate CWG comments (as Appendix) for submission to Board Staff by Thursday, August 13<sup>th</sup>