Ontario Energy Board

P.O. Box 2319 2300 Yonge Street 27th Floor Toronto ON M4P 1E4 Telephone: 416-481-1967 Facsimile: 416-440-7656 Toll free: 1-888-632-6273

Commission de l'énergie de l'Ontario

C.P. 2319 2300, rue Yonge 27° étage Toronto ON M4P 1E4 Téléphone: 416-481-1967 Télécopieur: 416-440-7656 Numéro sans frais: 1-888-632-6273



BY E-MAIL AND WEB POSTING

May 4, 2015

To: All Licensed Electricity Distributors

Re: The OEB Announces Benchmarking Webinar and Training Session in Support of Improvement Initiatives for the 2014 Electricity Distributor Scorecard

The Ontario Energy Board (OEB) letter of April 30, 2015 provided information on the scorecard improvement initiatives undertaken by an industry Working Group and OEB staff that has resulted in six key improvements that will be implemented in 2015 for the 2014 scorecard process. One of the key improvements is an enhanced benchmarking Spreadsheet Model and User's Guide developed for electricity distributors. The documents will be posted on the OEB's website by Friday May 8, 2015.

This material was developed to increase the transparency of the total cost benchmarking and stretch factor assignments. It provides electricity distributors with new tools and instructions to more readily review their benchmarking results, more easily trace the source and use of data, and to review the various calculations including distributor-specific parameter estimates.

The benchmarking Spreadsheet Model and User's Guide will be introduced and presented to distributors through a webinar on May 11 at 10 AM to 12 Noon. A training session will provide in-depth training on the spreadsheet model and the user's guide on May 25 (9 AM to 3 PM) at the OEB's office. The training session will also be available via a webcast on WebEx. The contents of the webinar and the training session are outlined in Appendix A.

Information and instructions for the webinar on May 11 are provided in Appendix B.

For the training session at the OEB on May 25, if you plan to attend, please notify Antonette Franco by May 20 at Antonette.franco@ontarioenergyboard.ca.

If you plan to attend the training session on May 25 via WebEx, the instructions to do so are provided in Appendix C.

In advance, thank you for your participation in these two events which is highly recommended. Please do not hesitate to contact me if you have any questions.

Sincerely,

Original Signed By

Daria Babaie, P. Eng., CPA, CMA Manager, Audit & Performance Assessment

Appendix A

An outline of the webinar on May 11 is as follows:

- Benchmarking in the IRM-4 Regulatory Environment
- New Tools for the Validation of LDC Benchmarking Results
 - Brief overview of the calculation method
 - o Walkthrough of the Validation worksheet
- New Tools for Forecasting Future Benchmarking Results
 - Brief overview
 - How to change the Assumptions
- An Upgraded Presentation of the 2013 Working Papers
- What is included in the User's Guide
- What to expect from the training session

An outline of the <u>training session</u> on May 25, which will cover more in-depth presentation of the webinar contents, is as follows:

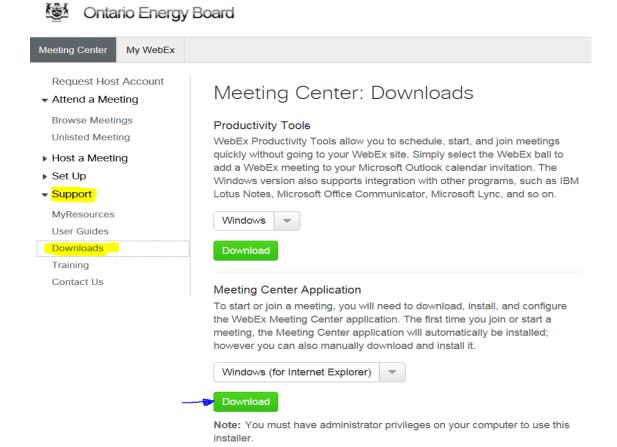
- Understanding the benchmarking method
- Detailed walkthrough of the calculations
- Start to finish process for understanding and validating the calculations
- How the User's Guide relates to the spreadsheet model
- Detailed review of forecasting capabilities with examples and reference to the User's Guide
- How to make use of the Generic LDC worksheet to better understand the model
- Advanced topics in validation: Understanding the details of the IRM-4 work
- What to expect from the 2014 data update later this year in July

Appendix B

Benchmarking Webinar in Support of Improvement Initiatives for the 2014 Electricity Distributor Scorecard

Meeting prerequisites IMPORTANT:

Install WebEx client or have your **IT personnel** install it. **(You have to be an administrator to install new software in your PC/MAC).**Go to https://ontarioenergyboard.webex.com Click on Support then Download Download Meeting Center Application



You will not be able to attend the meeting without installing this software To test after the installation use the link below: http://www.webex.com/test-meeting.html

Appendix B

To attend the meeting:

Click on the link below **Join WebEx meeting**

Enter your name and email address.

If the link does not work go to https://ontarioenergyboard.webex.com

Click on your meeting

Meeting number: 735 455 213 Meeting password: Scorecard11

Important

The audio portion of the meeting will be delivered via telephone To access the conference line call:

Local 416-641-6150 Toll Free 1 800-952-5114

Access number: 1713602

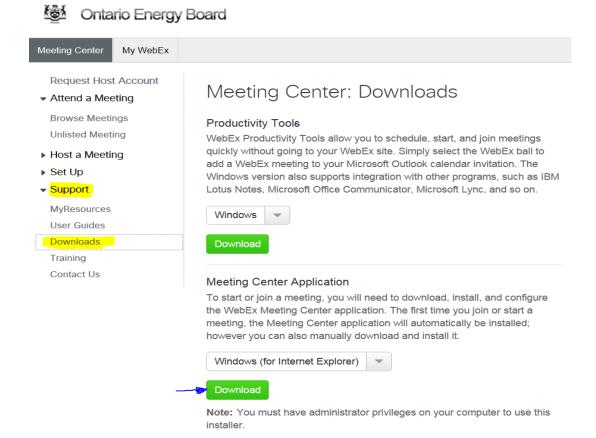
If you are unable to see the slides **contact your IT personnel.**If you still continue to experience problems call OEB ITHelp at 416 481 1967 Ext 555 or email it.help@ontarioenergyboard.ca

Appendix C

Benchmarking Training Session in Support of Improvement Initiatives for the 2014 Electricity Distributor Scorecard

Meeting prerequisites IMPORTANT:

Install WebEx client or have your **IT personnel** install it. **(You have to be an administrator to install new software in your PC/MAC).**Go to https://ontarioenergyboard.webex.com Click on Support then Download Download Meeting Center Application



You will not be able to attend the meeting without installing this software
To test after the installation use the link below:
http://www.webex.com/test-meeting.html

To attend the meeting:

Click on the link below

Join WebEx meeting

Enter your name and email address.

Appendix C

If the link does not work go to https://ontarioenergyboard.webex.com

Click on your meeting

Meeting number: 734 213 790 Meeting password: Scorecard25

Important

The audio portion of the meeting will be delivered via telephone To access the conference line call:

Local 416-340-2217 Toll Free 1 866-696-5910

Access number: 1802142

If you are unable to see the slides **contact your IT personnel**. If you still continue to experience problems call OEB IT Help at 416 481 1967 Ext 555 or email it.help@ontarioenergyboard.ca