

## OEB GDAR EBT Standards Working Group

Information contained in working group notes represent the views of the individuals participating in the working group only, and in no way reflect official Ontario Energy Board position or opinion.

### Minutes for August 29, 2006 – **DRAFT/FINAL**

<b>ATTENDEES: August 29, 2006</b> 09:00am – 3:00pm			
Brenda Pinke	Direct Energy	Loraine Baillargeon	Kitchener Utilities
Karen Cooke	Direct Energy	Mark Van Praet	Union Gas
Avery Rhijnsburger	Enbridge	Chris Ripley	Union Gas
Jason Munroe	Enbridge	Jason Paau	Sapient (phone)
Katrina McWhirter	Enbridge	Ron Savage	Savage Data (phone)
Leonard Gallant	Enbridge (phone)	Scott Atkins	SPI
Biju Misra	Enbridge (phone)	Mark Davis	Superior Energy
Latif Nurani	Energy Savings	Barb Robertson	OEB
Nola Ruzycki	Energy Savings	John Drummond	Universal Energy
Tom Stark	ExtenSys		

ADMINISTRATION		
Item	Discussion	Action Items
1. Review Minutes from August 14th, 2006	<ul style="list-style-type: none"> <li>Latif's suggested email to be reviewed by Avery and incorporated into the EBT document</li> <li>Barb to add item to minutes regarding the Transfer transaction which was incorporated in to the document</li> <li>Union to create GIGA for addition of "Billing Cycle" for next GDAR release</li> </ul>	<ul style="list-style-type: none"> <li><b>Avery</b> to review and provide wording to Barb</li> <li><b>Barb</b> to add point to Aug 14 minutes</li> <li><b>Mark</b> to create GIGA</li> </ul>

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NEW BUSINESS		
Item	Discussion	Action Items & Prime
1. Impact of Proposed Delay	<ul style="list-style-type: none"> <li>Assumed implementation date of June 1<sup>st</sup>, 2007 per Board's proposed delay</li> <li>"Certification" means participants can execute the market test and implement the EBT systems and processes with other participants, not internal systems and processes</li> <li>Agreed Market Test start date of February 12<sup>th</sup>, 2007 and end date of May 7<sup>th</sup>, 2007</li> <li>Agreed Point to Point test start date no later than January 15<sup>th</sup> and end date of February 5<sup>th</sup>, 2007</li> </ul>	<ul style="list-style-type: none"> <li><b>Avery/Sapient</b> to forward revised version of Market Test plan with new dates</li> </ul>
2. Cutover Plan	<ul style="list-style-type: none"> <li>Cutover plan will be facilitated by Enbridge/Sapient</li> <li>Proposed four days of meetings from October 3<sup>rd</sup> to October 6<sup>th</sup> at Enbridge's offices</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
3. Test Data	<ul style="list-style-type: none"> <li>Participants agree to use the August data cut for the Market Test and the existing Jupiter dates as identified in the Market Test plan</li> <li>Distributors to issue to pool and consumer data to vendors by September 25<sup>th</sup>, 2006</li> <li>Vendors to respond to Distributors with pools to be converted to system and "fake vendor" to be used in Market Test by October 16<sup>th</sup>, 2006</li> <li>Vendors and Distributors will have communicated and confirmed test data by January 15<sup>th</sup>, 2007</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>

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4. Drop	<ul style="list-style-type: none"> <li>Enbridge will change the Drop timelines for the June 1, 2007 implementation</li> <li>Enbridge will allow Drops with minimum 15 days notice prior to the effective date, which can be any date of the month</li> <li><u>Vendors will have 12 days to terminate the Drop request (leaving 3 days for processing the Drop) allowing time for communication with consumers. Drop requests may be terminated up until three days prior to the requested Drop effective date. The current vendor may terminate a Consumer requested Drop up until 3 days prior to the requested drop effective date. Example: if Enbridge receives a Drop request from a Consumer on August 1, 2006 with a requested effective date of August 17th, 2006, the current vendor may submit a SA-TTR to terminate the drop up until and including August 13th, 2006.</u></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
5. Consumer Communications	<ul style="list-style-type: none"> <li>Reviewed the transactions when Distributors will send letters to Consumers</li> <li>Enbridge to review consumer communication letters per Sections 4.3.5.4 and 4.3.6.4</li> <li>Union to review communications when a Drop STR is received from a Vendor</li> </ul>	<ul style="list-style-type: none"> <li><b>Avery</b> to review internally and respond to WG</li> <li><b>Mark</b> to review communication letter and impacts of change</li> </ul>
6. Transfer	<ul style="list-style-type: none"> <li>Enbridge to confirm Transfers of an account between Western and Ontario pools will be allowed when GDAR is implemented</li> <li>Vendors believe this is done today by submitting a Drop and an Enrol with the same effective date which will no longer be allowed under GDAR</li> </ul>	<ul style="list-style-type: none"> <li><b>Avery</b> to investigate internally and if necessary propose a workaround</li> </ul>
7. EBT Standard	<ul style="list-style-type: none"> <li>Participants to review EBT Standards and submit comments to Barb</li> </ul>	<ul style="list-style-type: none"> <li><b>All</b></li> </ul>

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### NEXT MEETING

Item	Discussion	Lead
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Logistics	<ul style="list-style-type: none"><li>• Date/Time: October 3, 2006 9:00 am – 6:00 pm October 4, 2006 9:00 am - 6:00 pm. October 5, 2006 9:00 am - 6:00 pm October 6, 2006 9:00 am - 12:00 pm</li><li>• Location: Enbridge's office</li></ul>	
Minute Taker	<ul style="list-style-type: none"><li>• Direct Energy</li></ul>	
Agenda Items	<ul style="list-style-type: none"><li>○ Cutover Plan</li></ul>	