

OEB GDAR EBT Standards Working Group

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Minutes for April 25, 2007 – FINAL

ATTENDEES: April 25, 2007 9:00am – 5:30pm					
Noreen Morgan	AE-Sharp/Seminole	phone	Tom Stark	Extensys	
Margaret Barsi	AE-Sharp/Seminole	phone	Loraine Baillargeon	Kitchener Utilities	
Lisa de Kleer	Ag Energy Co-op		Kathleen Spidle	Kitchener Utilities	
Karen Cooke	Direct Energy		Viktor Bosyy	Kitchener Utilities	
Darcy Hewgill	Direct Energy		Jay Lee	SPi Group	
Moataz Abdellateef	Direct Energy		Ron Savage	SavageData	
Lauren Rasmussen	ECNG	phone	Judy Wasney	Superior Energy	
Avery Rhijnsburger	Enbridge		Mark Davis	Summitt Energy	phone
Srikant Radhakrishnan	Enbridge (Sapient)		Dennis Alexander	Union Gas	
Leslie Bilcox	Enbridge		George Bossy	Union Gas	
Biju Misra	Enbridge	phone	Wanda Rich	Union Gas	
Nola Ruzyccki	Energy Savings	morning	Mark Van Praet	Union Gas	
Latif Nurani	Energy Savings		Vu Pham-Tran	Union Gas (Sapient)	
Jessica Whiting	Energy Savings		Russ Houldin	OEB	
Cristin Nicholls	Energy Source		Barb Robertson	OEB	

ADMINISTRATION		
Item	Discussion	Action Items
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NEW BUSINESS		
Item	Discussion	Action Items & Prime
1. Market Test Progress - General	<ul style="list-style-type: none"> DE reported completion of 18000 transactions resulting in 130 TARs – however, not comfortable proceeding without regression testing Enbridge reported 9 TARs outstanding; all but 1 will be resolved by end of market testing – remaining 1 will be fixed a few days later Union reported a couple of TARs were under investigation, but were confident these would be resolved in sufficient time to allow re-testing prior to May 7 	
2. Market Test – Specific Issues	<ul style="list-style-type: none"> CCI - Enbridge is not able to populate tags for First Name and Middle Name (optional fields) in the Consumer Information container because their billing system does not allow the consumer name to be parsed. Enbridge therefore puts the complete name in the Last Name tag (mandatory field). DE indicated this created serious problems with the CCI transaction. There was also concern expressed that the Standards were not explicit enough because they did not list all of the exceptions – this in turn could make it difficult for new entrants in the market. CCL – (ref test scenario 112) only distributor affected is Union – at issue is the account number to be used on transactions after the effective date of a CCL notification. Union has interpreted consistent with their current practice; but DE and OES have interpreted differently. Need further discussion to agree on interpretation and solution, then determine whether a manual work-around can be used in the interim. Any work-around would be vendor-specific. Account Look-up – Concern is that standard requires a look-up process that progresses from automated to manual until a unique match is determined. Enbridge has a larger fee for a manual look-up process than for an automated look-up process. Therefore vendors would prefer to be able to indicate which type of process they want done. It was noted that the look-up process was not included in the test scenarios. 	<ul style="list-style-type: none"> Enbridge will send out logic for look-up process
3. Market Test Evaluation	<ul style="list-style-type: none"> Market Test Plan ends on May 7 Parties will each evaluate the results of their testing document on .xls spreadsheet list of issues to be resolved, risk of each, contingency or mitigation plan for each provide copies to all test partners (directly or through Barb) by EOB May 10 will meet May 14 at Enbridge, Pine Room, to review and determine go/no go recommendation 	<ul style="list-style-type: none"> All test participants

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4. Production System	<ul style="list-style-type: none"> Enbridge, Kitchener and Union all responded to a question from vendors regarding assurance that system outages experienced during the testing cycle would not occur in the production environment. All distributors confirmed that their production systems were robust and had sufficient redundancies that similar problems would not occur in production phase. 	
5. Large Load Test	<ul style="list-style-type: none"> Test partners may arrange if mutually agreeable. 	
6. Technical Information Exchange	<ul style="list-style-type: none"> Distributors will send a request to all vendors requesting required information necessary for communication in production (e.g. production ready key and certificate information) Vendors will provide information in format requested requirements to test or verify authenticity of new information will be communicated 	<ul style="list-style-type: none"> all parties
7. Cutover	<ul style="list-style-type: none"> Enbridge and Union will provide timelines for cutover activities and data exchange clarification of "active and pending files" to be sent by Enbridge and Union – 3 files to consist of 1) active enrolls on June 1; 2) in-flight file will include pending accts with an effective date after June 1; and 3) CCI for all accts that are active or pending Enbridge noted that requests for a response file required a positive election (not being done automatically) – send requests to GDAR mailbox Kitchener noted issue with duplicate files during test data extract – files for cutover will be sent in same format except that in case of duplicates only first file would be sent 	<ul style="list-style-type: none"> Enbridge and Union (note emails received 27apr07 to be sent with draft minutes)
8. June 1 implementation timing	<ul style="list-style-type: none"> there will be a market-wide turn on at 8:00 am on June 1 	<ul style="list-style-type: none"> all parties
9. Customer Letters	<ul style="list-style-type: none"> There was a concern raised regarding letters to be sent to customers by distributors as a result of EBT transactions. This is not a market test plan issue, but may be a market issue. Vendors would like the opportunity to explore standardization of customer communication. 	<p>Barb will send a request to distributors for copies of proposed customer communication letters (Union has already provided copies), and will arrange EBT WG meeting to discuss if required</p>

NEXT MEETING

Item	Discussion	Lead
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Logistics	Date/Time: Monday, May 14, 2007 9:00 am to 5:00 pm Location: Enbridge Offices, Pine Room NOTE: Advise Leslie Bilcox of attendance by EOB May 10	
Minute Taker	<ul style="list-style-type: none">TBD	
Agenda Items	<ul style="list-style-type: none">Review issues resulting from Market Testing (ref Item 3)	