

## OEB GDAR EBT Standards Working Group

Information contained in working group notes represent the views of the individuals participating in the working group only, and in no way reflect official Ontario Energy Board position or opinion.

### Minutes for December 14, 2006 – Teleconference – Draft

<b>ATTENDEES:</b>	<b>December 14, 2006</b>
	09:00am – 10:30am
Margaret Barsi	AE-Sharp
Karen Cooke	Direct Energy
Darcy Hewgill	Direct Energy
Avery Rhijnsburger	Enbridge
Jackie Navas	Enbridge
Dhumil Sheth	Enbridge
Latif Nurani	Energy Savings
Levent Tosun	Energy Savings
Loraine Baillargeon	Kitchener Utilities
Scott Maxwell	MxEnergy
Lisa	MxEnergy
Tai-chang Lee	SPi Group
Mark Davis	Superior Energy
Chris Ripley	Union Gas
Mark Van Praet	Union Gas
Dennis Alexander	Union Gas
Dave Robertson	Union Gas
Nancy Taylor	Utilities Kingston
Amanda Gallagher	Utilities Kingston
Barb Robertson	OEB

# OEB GDAR EBT Standards Working Group

Information contained in working group notes represent the views of the individuals participating in the working group only, and in no way reflect official Ontario Energy Board position or opinion.

ADMINISTRATION		
Item	Discussion	Action Items
1. Requirement for Follow-up Session	<ul style="list-style-type: none"> <li>All parties were reminded to provide input if a follow-up session is believed to be necessary.</li> </ul>	<ul style="list-style-type: none"> <li>Comments by December 15, 2006 if applicable</li> </ul>

NEW BUSINESS		
Item	Discussion	Action Items & Prime
1. Finalize format of data extracts to be sent from the distributor to the vendors during cutover	<ul style="list-style-type: none"> <li>Three data extract files are identified in the cutover plan as follows:               <ol style="list-style-type: none"> <li>Extract for in-flight transactions in ASCII PSV format                   <ul style="list-style-type: none"> <li>In addition, Enbridge will provide a master list, even if there is no current associated account, of:                       <ul style="list-style-type: none"> <li>Every pool id and name</li> <li>Every price point id and name</li> <li>Every refolio account number</li> </ul> </li> </ul> </li> <li>Extract for Enrols and Pending Enrols in ASCII PSV format                   <ul style="list-style-type: none"> <li>Timing – between May 29<sup>th</sup> and May 31<sup>st</sup></li> <li>Enbridge and Union will post these files to a secure FTP site, and will send directions to access to applicable vendors</li> <li>Kitchener/Kingston will send through email</li> </ul> </li> </ol> </li> </ul>	<ul style="list-style-type: none"> <li>Union and Enbridge will provide template of data fields for PSV files (reference emails attached)</li> </ul>

## OEB GDAR EBT Standards Working Group

Information contained in working group notes represent the views of the individuals participating in the working group only, and in no way reflect official Ontario Energy Board position or opinion.

Cont'd . . .	<p>3) Customer data synchronization extract</p> <ul style="list-style-type: none"> <li>▪ Kitchener/Kingston will send, in the same format as the market test data previously sent, in a CSV file through email</li> <li>▪ Enbridge and Union will send CCI transactions in xml format through the point             <ul style="list-style-type: none"> <li>○ CCI information will be sent for any customer that is flowing, or that will be flowing (i.e., pending) on June 1</li> <li>○ Files will be sent after June 1<sup>st</sup> – June 2<sup>nd</sup> and June 3<sup>rd</sup></li> <li>○ Reason code of Distributor Initiated will be used – Vendors systems will automatically sending responses</li> <li>○ May be “legitimate” CCIs (regular production files), including any received during the freeze, which may have a different reason code</li> <li>○ Enbridge data may be ½ to 1 GB compressed – if necessary they will send multiple files (up to 6) over the point protocol</li> <li>○ Enbridge will not “scrub” files; i.e., they will write a program to find all active customers on June 1<sup>st</sup> and put info into an xml file; they will write another program to find all customer designated as pending on June 1<sup>st</sup> or later and put into an xml file</li> <li>○ Enbridge will prepare files for DE, OESC, and Superior – they will provide a communication to other vendors advising that they must formally request data if they want it</li> </ul> </li> <li>• DE emphasized that, because they will use the data provided to synchronize their system to that of the distributor, there is a potential risk to their business if the correct data is not received</li> </ul>	
<b>NEXT MEETING</b>		
<b>Item</b>	<b>Discussion</b>	<b>Lead</b>
Logistics	<ul style="list-style-type: none"> <li>• Date/Time: TBD</li> </ul>	
Minute Taker	<ul style="list-style-type: none"> <li>• Direct Energy</li> </ul>	
Agenda Items	<ul style="list-style-type: none"> <li>• TBD</li> </ul>	