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BY E-MAIL AND WEB POSTING

March 1, 2016

To: All Licensed Electricity Distributors
All Other Interested Parties

**Re: Issuance of 2016 RRR Filing Guide for the Electricity Distributors and
Upcoming March 24, 2016 Webinar on annual RRR Filings**

All licensed electricity distributors in Ontario are required by condition of the licence to file information with the OEB on a regular basis under the Electricity Reporting & Record Keeping Requirements (RRR).

Today, OEB staff has released the updated 2016 RRR Filing Guide (Guide) with detailed guidance including reproductions of all RRR input filing forms and sample files for the RRR 2.1.7 Trial Balance upload function. The Guide includes the changes to the electronic input forms indicated in the OEB letter dated February 3, 2016 for the upcoming RRR filings due by April 30, 2016. The materials can be found [here](#).

In addition, the Guide includes a number of tips regarding select scorecard measures including Average Number of Hours that Power to a Customer is Interrupted (SAIDI), Average Number of Times that Power to a Customer is Interrupted (SAIFI), New Residential/Small Business Services Connected on Time, Scheduled Appointments Met on Time, and Telephone Calls Answered on Time arising from a number of audits that the OEB conducted in the last two years.

OEB staff has also issued the RRR 2.1.5.6 ROE Complete Filing Guide, RRR 2.1.5.6 ROE Filing Guide for Input Cells on ROE Form, and Excel template for the RRR 2.1.5.6 ROE for a consistent and accurate calculation of the ROE by the distributors. On **Thursday, March 24, 2016**, the OEB's Audit and Performance Assessment group will hold a webinar from **10:00 am to 12:00 pm** to provide further guidance on the new changes to the RRR input forms including the updated ROE filing. All distributors are

invited to register for the webinar by emailing Webinar_RRRFilingGuide@ontarioenergyboard.ca and providing the name, job title, distributor name and contact information of the participants. Further information regarding the details of the planned webinar will be communicated to registered participants only.

If you have any enquiries regarding the above matter, please forward to IndustryRelations@ontarioenergyboard.ca or 1-877-632-2727 (toll-free within Ontario).

Yours truly,

Original Signed By

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Manager, Audit & Performance Assessment