

Update to Electricity RRR Filing Guide

Additional Guidance on Specific 2013 Annual Filings

Issued: April 29, 2014

Purpose:

Board staff has received a number of inquiries from electricity distributors on certain new or modified forms in the RRR e-filing system for the annual 2013 fiscal year RRR reporting. This update serves to provide additional guidance on these issues to assist distributors.

RRR Section 2.1.5.4.1

RRR Section 2.1.5.4.1 under Demand and Revenue reads as follow:

Annual Consumption (kWhs & kW), broken down as follows:

- a) *For customers on SSS, by rate class sub-divided by (i) consumption for customers on the RPP; and (ii) consumption for customers not on the RPP;*
- b) *The billed kWhs for wholesale market participants connected to the distributor's distribution system;*
- c) *For customers successfully enrolled with a retailer (completed enrollments accepted by the distributor for flow only), consumption in kWhs, broken down by individual retailer and by rate class; and*
- d) *Total consumption in kWhs for each of street lighting connections and sentinel lighting connections (both as defined in the distributor's Board-approved tariff and charges).*

All kWhs and kW shall be reported based on a reading of the applicable meter, without being grossed up for loss factor.

Explanation:

- 1) The metered kWhs reported in this subsection represent the meter read, that is, it is not loss adjusted, and represents the yearly metered kWhs without the loss factor.
- 2) The new RRR Section 2.1.5.4.1 came into effect January 1, 2013. Please note that kW in Tables 1 (for SSS customers) and Table 2 (for Retailer customers) may be reported on a **best estimates basis** for the 2013 reporting period if the distributor does not currently have accurate figures for the breakdown between SSS and retailer kW reporting. However, the distributor must ensure that verifiable data for kW by SSS and retailer is available and reported to the Board for the 2014 reporting period by April 30, 2015.
- 3) Section 2.1.5.4.1 of the RRR came into effect on January 1, 2013. **All energy sales are required to be reported on a non-loss adjusted basis.** [The notice for the changes was issued on December 20, 2012](#) where on page 3 the notice states, "Although the electricity charge on customer bills is currently calculated on a loss-adjusted basis, this data is required to be provided on a non-loss-adjusted basis so that the total reflects the kilowatt-hours or kilowatts actually delivered."

- 4) The demand and supply under RRR 2.1.5.4 require the reporting of total annual metered consumption. This information should be reported based on the actual consumption for the calendar year since any unbilled year-end accruals would have been reversed, and thus the actual consumption would be known to distributors by the time of their filings in April.

RRR Section 2.1.5.5 g)

RRR Section 2.1.5.5 g) under Utility Characteristics reads as follow:

Number of Distribution and Transmission Stations in total, broken down by greater than or equal to 50 kV and less than 50 kV., and the number of transformers at each Station, broken down by those that are greater than or equal to 50 kV and those that are less than 50 kV.

Explanation:

First Part:

The first part (i.e., the first row in the electronic input form shown in Figure 1 below) of this requirement is not a new requirement. In 2012, the requirement was stated under the same Section 2.1.5.5 (Utility Characteristics) as follows:

i) Number of Distribution and Transmission Stations in total, and broken down by greater than or equal to 50 kV and less than 50 kV. ([Page 15 of the Electricity RRR document dated March 7, 2012](#)).

Distributors should continue reporting the number of Distribution and Transformer Stations as they have done in previous years.

For further clarity, this reporting includes transformer stations that are **owned** by the distributor which are to be included in the reporting under RRR Section 2.1.5.5. g). Please do not report any transformer stations if you do not **own**, as may happen with some embedded distributors, or where the transformer stations are **owned by utility's customer**. The utility is expected to report all transformer stations that it owns including the transformers that may be located on customer's site.

The transformer stations may be classified as stations which are greater than or equal to 50 kV, or less than 50 kV.

Each transformer station reported can have more than one transformer, e.g. three single phase transformers.

Second Part:

The second part (i.e., the second and third rows of Figure 1 below) of this requirement asks for the number of transformers within each station type. These are reported according to the classification of the individual transformer as greater than or equal to

50 kV or less than 50 kV within the station. The classification of the individual transformer is based on the output voltage of the transformer.

Electronic Input Form

The electronic input form for the reporting is shown below. There are nine boxes to be completed – A to I.

Boxes A, D and G will fill in automatically with totals from the boxes in the same row.

For example, $A = B + C$

$D = E + F$

$G = H + I$

Figure 1:

G) Number of Distribution and Transmission Station		
Number of Distribution and Transmission Stations in Total	Number of Distribution and Transmission Stations Greater Than or Equal to 50kV	Number of Distribution and Transmission Stations Less Than 50 kV
<input type="text" value="A"/>	<input type="text" value="B"/>	<input type="text" value="C"/>
Number of transformers at stations greater than or equal to 50kV	Number of transformers greater than or equal to 50kV	Number of transformers less than 50kV
<input type="text" value="D"/>	<input type="text" value="E"/>	<input type="text" value="F"/>
Number of transformers at stations less than 50kV	Number of transformers greater than or equal to 50kV	Number of transformers less than 50kV
<input type="text" value="G"/>	<input type="text" value="H"/>	<input type="text" value="I"/>

Further, A = total number of stations reported

D = total number of transformers at stations classified as greater than or equal to 50 kV.

G = total number of transformers at stations classified as less than 50 kV.

RRR Section 2.1.19

RRR Section 2.1.19 is a new section related to the scorecard that is required from each distributor starting in 2014. Please refer to the [Board's notice dated March 7, 2014](#) for background on this RRR section.

For more details on the scorecard, please refer to the [Report of the Board: Performance Measurement for Electricity Distributors: A Scorecard Approach \(EB-2010-0379\) dated March 5, 2014](#). The electronic input form for the filing is shown below.

Figure 2:

Instructions

To delete a value that should have been blank you must delete the value and enter 0

Clicking Save will not automatically submit this filing. To SUBMIT this filing, scroll to the end of the page, select Yes in the Submit drop down then click the SAVE button.

	Measure	Notes
First Contact Resolution	<input type="text" value="A"/>	<input type="text" value="B"/>
Billing Accuracy	<input type="text" value="C"/>	<input type="text" value="D"/>
Customer Satisfaction Survey Results	<input type="text" value="E"/>	<input type="text" value="F"/>
Distribution System Plan Implementation Progress	<input type="text" value="G"/>	<input type="text" value="H"/>

Those distributors that have implemented some or all of the four new measures shown above are required to report their results with their annual 2013 fiscal year RRR filing (i.e. they are mandatory reporting requirements due by April 30, 2014).

Distributors that have not implemented some or all of these measures are required to have all of these four new measures in place by July 1, 2014. All distributors will be required to report on their results for the measures with their annual 2014 fiscal year RRR filing (i.e. due by April 30, 2015).

Please note that the entry into boxes A, C, E and G under "Measures" will be uploaded to the distributor's scorecard. Since the space on the scorecard is limited, the entry in these boxes should not exceed 10 characters at the most. The measures reported may be numbers, percentages, or short phrases.

The entry into boxes B, D, F and H under “Notes” will **not** be uploaded to the scorecard. The notes may contain description relating to the measures. There is no restriction on the number of words in the Notes fields.