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June 24, 2011

To Applicants and Intervenors in Board proceedings

Re: Practice Direction on Cost Awards

The Ontario Energy Board (the “Board”) wishes to provide further guidance to intervenors and applicants with respect to its Practice Direction on Cost Awards.

The Practice Direction provides for reimbursement in respect of “reasonable” disbursements. The Board wishes to advise intervenors and applicants that, effective in respect of disbursements incurred on or after July 1, 2011, the Board will assess the reasonableness of all disbursements regarding travel, accommodation and meals in accordance with the Travel Meal and Hospitality Directive dated April 1, 2010. The Board will only award reimbursement to intervenors for the amounts allowed under the Directive.

The Directive is posted on the Board’s website and is also accessible through the following link:

<http://www.mgs.gov.on.ca/stdprodconsume/groups/content/@mgs/@home/documents/resourcelist/276507.pdf>

The following is a summary of the Directive:

1. Claimants should choose the most economical option available for travel, accommodations and meals.
2. Claimants must submit itemized receipts with all claims (credit card slips are not sufficient).
3. There is no reimbursement for alcohol.
4. Meal expenses are capped by the amounts in the directive (\$8.75 – breakfast, \$11.25 – lunch, and \$20.00 – dinner). The capped amount includes taxes and tip.

5. Itemized costs must be provided in respect of all the individuals (lawyers, case managers, consultants, etc) whose travel, accommodation and meal disbursements are included in the claim for costs.

Further information can be found in the frequently asked questions document located on the Board's website and also accessible through the following link:

http://www.mgs.gov.on.ca/en/Spotlight2/STDPROD_080845.html

Any questions can be directed to Mark Johnston, Manager, Finance at 416 440-7725.

Yours truly,

Original signed by

Kirsten Walli
Board Secretary