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BY E-MAIL AND WEB POSTING

March 15, 2018

**NOTICE OF AMENDMENTS TO A RULE
THE NATURAL GAS REPORTING AND RECORD KEEPING REQUIREMENTS
(RRR)
RULE FOR GAS UTILITIES
EB-2018-0093**

**To: All Natural Gas Distributors
All Other Interested Parties**

The Ontario Energy Board (OEB) is giving notice under section 45 of the *Ontario Energy Board Act, 1998* of amendments to the Natural Gas Reporting and Record Keeping Requirements—Rule for Gas Utilities (Gas RRR).

The OEB issued a notice on February 22, 2018 regarding proposed amendments to the Gas RRR in relation to reporting by regulated entities that have publicly traded securities and affiliates of regulated entities that have publicly traded securities.

The OEB is issuing the amendments as set out in Attachment A.

The amendments to the RRR, as set out in Attachment A, will be effective as of today's date.

Reporting Format

The first reporting under these sections will be due by **April 30, 2018**. Please refer to Attachment B for RRR filing instructions.

The filing is required to be submitted on an annual basis whether or not the entity or an affiliate of the entity has issued publicly traded securities.

Any inquiries regarding the amendments to the RRR should be forwarded to IndustryRelations@oeb.ca or 1-877-632-2727 (toll-free within Ontario).

Dated at March 15, 2018

Yours truly,

Original Signed By

Kirsten Walli
Board Secretary

| | | |
|---------|---------------|-------------------------|
| Attach: | Attachment A: | Gas RRR Amendments |
| | Attachment B: | RRR Filing Instructions |

ATTACHMENT A**Amendments to the Natural Gas Reporting and Record Keeping Requirements—
Rule for Gas Utilities****March 15, 2018****EB-2018-0093**

Note: The text of the amendments is set out in italics below, for ease of identification only.

1. Section 1.8 is amended to add in the following in at the end of the section:

Sections 2.1.20 and 2.1.21 of this Rule, made by the Board on March 15, 2018, come into force on March 15, 2018 and are applicable to all filings due on or after that date.

2. Section 2.1 is amended to add in the following sections:

2.1.20 A utility shall provide in the form and manner required by the Board, annually, by the last day of the fourth month after the financial year end, the following information:

- a) *whether or not the utility has publicly traded securities; and*
- b) *a list of affiliates of the utility that have publicly traded securities (affiliate has the same meaning as in the Ontario Business Corporations Act).*

2.1.21 A utility shall provide in the form and manner required by the Board any changes to its status with respect to having publicly traded securities or any changes to its list of affiliates that have publicly traded securities within 10 days of the change occurring.

ATTACHMENT B

RRR Filing Instructions to the OEB's SFTP Server

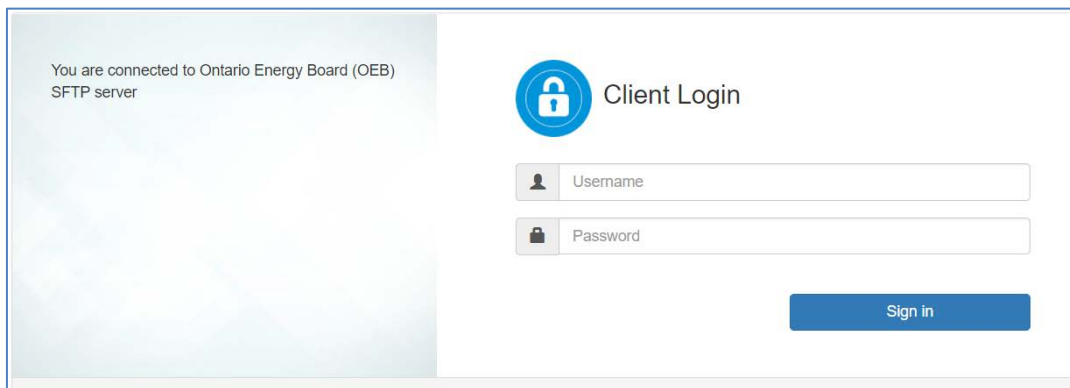
Regulated entities are required to submit the Publicly Traded Securities (PTS) Form in **Excel format** to the OEB's Secure File Transfer Protocol (SFTP) website.

The Excel file will be sent to your regulatory contact via email from securities@oeb.ca.

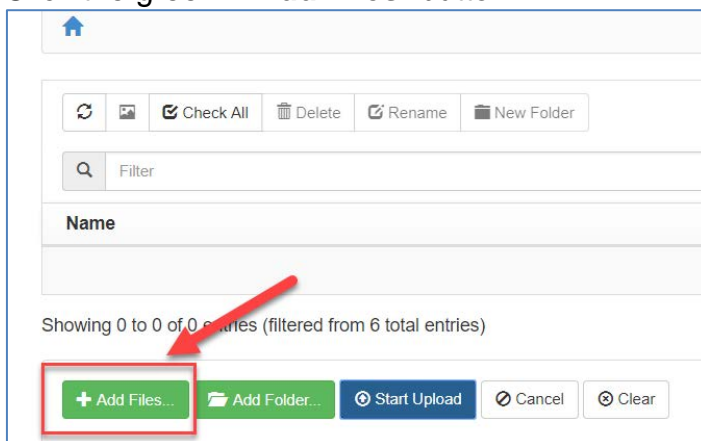
The following steps are required for this year's submission:

1. Please proceed to the OEB's SFTP server at <https://oebftp.ontarioenergyboard.ca>
2. Enter your log-in and password.

Note: This is not your e-Filing Services login. Log-in details to the SFTP server will be sent to your regulatory contact via email.



3. Click the green "+Add Files" button

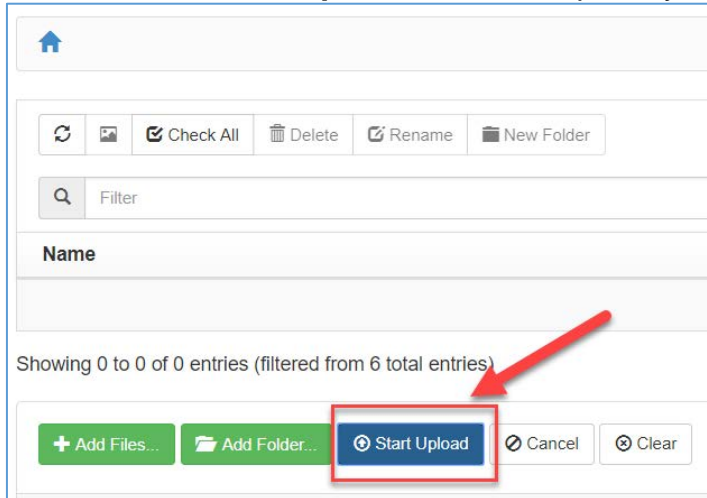


4. Browse and select the Excel file to be uploaded (Note: PDF documents are not

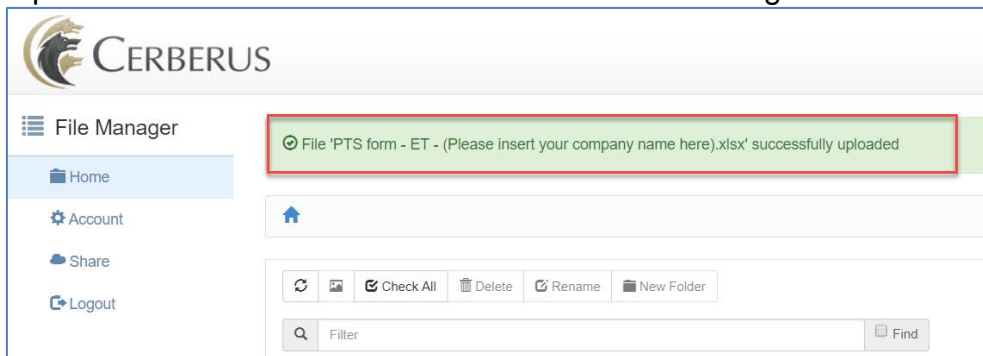
accepted).

Please ensure that your file name includes your entity's licence name. (i.e. 'PTS form - GD - *(Please insert your company name here)*.xlsx)

5. Click the blue **"Start Upload"** button to upload your file to the OEB's SFTP server.



6. Your submission is uploaded when a message on the top of webpage indicates that your file has been successfully uploaded. Once uploaded you will not be able to replace the submitted file unless the file name is changed.



7. If there is a change to your status with respect to having publicly traded securities or any changes to your list of affiliates that have publicly traded securities, please notify the OEB by email to BoardSec@oeb.ca with a subject line *"Change in Status related to Publicly Traded Securities Reporting"*.