

Ontario Energy Board
P.O. Box 2319
27th. Floor
2300 Yonge Street
Toronto ON M4P 1E4
Telephone: 416- 481-1967
Facsimile: 416- 440-7656
Toll free: 1-888-632-6273

Commission de l'Énergie de l'Ontario
C.P. 2319
27e étage
2300, rue Yonge
Toronto ON M4P 1E4
Téléphone: 416- 481-1967
Télécopieur: 416- 440-7656
Numéro sans frais: 1-888-632-6273



May 27, 2009

To: Licensed Electricity Distributors
Licensed Electricity Transmitters

Re: Update to Chapter 2 of the Filing Requirements for Transmission and Distribution Applications

Attached is an update of Chapter 2 of the Board's "Filing Requirements for Transmission and Distribution Applications" (the "Filing Requirements"). This chapter outlines the information that the Board expects electricity transmitters and distributors to file for cost of service rate applications, based on a forward test year. The remainder of the Filing Requirements will be updated at a later date. The Board is advancing the updates to this Chapter so that it is available to those distributors filing applications in August 2009 for 2010 rebasing.

Following two years of cost of service reviews, a need to update this chapter of the Filing Requirements had been identified by both external and internal stakeholders in order to make this chapter clearer and more focused. It is the Board's expectation that the updated Filing Requirements will decrease the likelihood of receipt of incomplete applications and reduce the number of interrogatories. To that end, the Board has included certain additional information requirements that it found helpful in its reviews of cost of service applications in 2008 and 2009.

The Board has also updated its definition of the typical residential customer for purposes of communicating bill impacts. Beginning in 2010, the Board's focus for a typical residential customer will be at the 800 kWh consumption level rather than the previous 1,000 kWh level as this number more closely approximates the monthly consumption of a typical residential customer.

Finally, since the Filing Requirements were issued in November 2006, the Board has reviewed certain policy matters and introduced new guidelines in areas such as smart meters and cost allocation. These have been included in the update as well.

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This update does not incorporate any adjustments to reflect potential changes arising from the Statement of the Chair of April 3, 2009 on "Regulatory Framework for Approval of Investment in Infrastructure by Electricity Transmitters and Distributors". This initiative is ongoing. There may also be the need for updates related to other ongoing matters such as the implementation of the *Green Energy Act 2009*, the Low-income Energy Assistance Program and others. Any such updates will be made as required.

These Filing Requirements benefitted from the input of a number of stakeholders. The Board wishes to thank all those that assisted in this update.

Yours truly,

Original Signed By

Kirsten Walli
Board Secretary

Encl.