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**VIA E-MAIL AND WEB POSTING**

**February 1, 2012**

**To: All Licensed Electricity Distributors**

**Re: Reporting Requirements in Relation to the Board's Determination Under Section 1.2.1 of the Standard Supply Service Code to Mandate Time-of-Use Pricing for Regulated Price Plan Customers  
Board File No. EB-2010-0218**

On August 13, 2010 the Board issued a letter establishing new reporting requirements in relation to the implementation of time-of-use (TOU) pricing for their eligible Regulated Price Plan (RPP) consumers. The purpose of this letter is to provide instructions as to when and how distributors may cease filing these reports.

Since September 2010 distributors have been providing monthly updates on the status of time-of-use implementation (Smart Meter/TOU Implementation Reports). The Board has been issuing monthly monitoring reports summarizing the activities of all distributors. As of December 2011, most distributors have completed, or nearly completed, implementation of TOU pricing for eligible customers, with about 3.6 million customers on TOU in total.

As noted in the Board's letter of November 23, 2009 the implementation of "TOU billing" is intended to include all consumers whose meters are capable of applying TOU prices regardless of whether they have received a TOU bill, are on a retail contract, or have elected to pay the spot market price. In addition, "RPP eligible" refers to all consumers served by a licensed distributor who are eligible for RPP electricity prices, including consumers with retail supply contracts. In other words, a distributor is considered to have completed TOU implementation for a particular customer when the distributor has met all the technical requirements to enable TOU pricing and, for an RPP customer, *at least the first TOU pricing-based meter read has occurred.*

In principle, the Board believes that a distributor should no longer need to file a monthly Smart Meter/TOU Implementation Report once it is considered to have completed TOU implementation for all RPP eligible consumers. In practice, the Board recognizes

ongoing fluctuations in numbers of RPP eligible consumers may produce some uncertainty as to when that goal is reached. The Board will accept, for the purposes of reporting, that a distributor need no longer file monthly reports once it has achieved TOU implementation for 98 percent of its RPP eligible consumers

Once a distributor has completed TOU implementation for 98 percent of its RPP eligible consumers it shall file, in addition to its last implementation report, a letter with the Board Secretary confirming that it has completed TOU implementation and will no longer file monthly reports. This filing should be in searchable/unrestricted Adobe Acrobat (PDF) format and should be submitted to the Board Secretary by e-mail at [boardsec@ontarioenergyboard.ca](mailto:boardsec@ontarioenergyboard.ca). The subject line of the e-mail should state: "EB-2010-0218: TOU Implementation Complete".

Some distributors have received extensions from the Board for certain customers who cannot commence TOU billing until certain technical issues have been resolved. If a distributor has received a partial extension but has completed TOU implementation for 98 percent of its RPP-eligible customers, other than those customers specifically exempted, it shall identify in a letter completion of the non-exempt. The letter must also include the date by which its remaining customers will be transitioned to TOU. The distributor with a partial exemption must file one additional report with the Board (in the same manner in which all TOU implementation reports are submitted) at the time it has completed the implementation for the exempted customers.

Questions should be directed to the Market Operations Hotline at [market.operations@ontarioenergyboard.ca](mailto:market.operations@ontarioenergyboard.ca). The Board's toll free number is 1-888-632-6273.

Yours truly,

*Original Signed By*

John Pickernell  
Assistant Board Secretary