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VIA E-MAIL AND WEB POSTING

November 23, 2009

To: All Licensed Electricity Distributors

Re: Clarification of Reporting Requirements Related to Smart Meter Deployment and the Application of Time-of-Use Pricing

This letter provides additional explanation and clarification of the information that the Board is requesting in each distributor's quarterly reporting regarding Smart Meter and TOU monitoring. Specifically:

- "RPP eligible" consumers refers to all consumers served by a licensed distributor who are eligible for RPP electricity prices, including consumers with retail supply contracts.
- "TOU billing" is intended to include all consumers whose meters are applying RPP TOU prices regardless of whether they have received a TOU bill, or whether they are on a retail contract.
- "TOU notice sent" refers to the notice sent by a distributor to consumers as per the *Standard Supply Service Code* that informs consumers of the date the distributor intends to commence charging TOU prices.
- "Meters Enrolled" is intended to include all smart meters that are registered with, and reporting daily meter read data to, the MDM/R production system.
- "Enrolment Testing" is the process that includes formal MDM/R System Integration Testing (SIT) and Qualification Testing (QT) with the IESO and, if successful, culminates in LDC cutover to the MDM/R production system.

Distribution companies are also advised that a **complete baseline**, as requested in the June 26th letter, is required from all distributors. If the original baseline filed was

incomplete, or no baseline was filed, then the utility must file its baseline as defined in the June 26th letter by no later than January 10, 2010. Please note that the Board requires a **firm date** indicating when the utility plans to begin Enrolment Testing with the Smart Meter Entity. In order for the Board to accurately track distributors' progress, the Board also requires distributors that materially change their plans for implementation file a revised Appendix B table with their quarterly reports. Utilities are reminded that the monthly data for meters installed, meters enrolled and consumers being billed TOU prices, are **cumulative** and not the activity completed in that month.

Distributors are also advised that the Board is creating an online form for quarterly submissions related to smart meter and TOU implementation. The forms will be available through e-Filing Services. More information about this will be available in December.

Questions regarding the reporting requirements set out in this letter should be directed to the Market Operations Hotline at market.operations@oeb.gov.on.ca. The Board's toll free number is 1-888-632-6273.

Yours truly,

Original Signed By

John Pickernell
Assistant Board Secretary