Ontario Energy Board

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June 1, 2015

To: All Licensed Electricity Distributors

Re: Webinar regarding Operational Improvement Initiatives for the 2014 Electricity

Distributor Scorecard and 2014 Scorecard Documents

June 4, 2015, 9:30am-12:00pm

The Ontario Energy Board (OEB) issued a <u>letter</u> on May 22, 2015 which provided information on scorecard operational improvement initiatives for the 2014 scorecard process. Specifically, the OEB accepted the recommendations made by OEB staff and the 2014 Scorecard Implementation Working Group¹ (Working Group) regarding the OEB staff prepared enhanced Scorecard Regulatory Calendar, Scorecard MD&A Guide, and Scorecard Communications Guide. All of the guides and documents are available on the <u>Electricity Distributor Scorecard</u> page, under the heading "2014 Scorecard Documents".

The OEB staff will host a webinar on **June 4, 2015 from 9:30am to 12:00pm** with participation and presentation from the Working Group members to introduce and discuss the operational improvement initiatives and the 2014 scorecard documents, as well as to answer questions from electricity distributors. A webinar agenda is provided as Appendix A to this letter.

To attend the June 4 webinar, please refer to Appendix B for log-in instructions.

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¹ Members of the Working Group consist of: four members of the Cornerstone Hydro Electric Concepts Inc. Group (Orangeville Hydro Ltd., InnPower Corporation, Midland Power Utility Corporation, Niagara-on-the-Lake Hydro Inc.), Entegrus Powerlines Inc., Hydro One Networks Inc., Hydro Ottawa Ltd., Guelph Hydro Electric Systems Inc., Kingston Hydro Corporation, North Bay Hydro Distribution Ltd., PUC Distribution Inc., PowerStream Inc., and Toronto Hydro-Electric System Ltd. The Electricity Distributors Association (EDA) and Electrical Safety Authority (ESA) attended the Working Group's meetings as observers.

To increase the effectiveness of distributors' 2014 scorecard implementation, it is recommended that distributors ensure that all their staff who will play a key role in the implementation of the 2014 scorecards attend the June 4th webinar. This will ensure that appropriate staff are engaged and well informed of the 2014 scorecard guides, processes and timelines.

Webinar participants are encouraged to read the materials posted to the <u>Electricity</u> <u>Distributor Scorecard</u> page on the OEB website in advance of the June 4th webinar. Webinar participants are further encouraged to submit questions to the OEB in advance of webinar by emailing them to Antonette Franco at <u>Antonette.Franco@ontarioenergyboard.ca</u> prior to **June 3rd - Noon** with an email subject line of "June 4th Webinar Questions" so that the OEB staff and Working Group can be of most assistance.

The OEB staff has scheduled 2.5 hours for the webinar, however the webinar may conclude earlier if all topics are covered. We look forward to you joining us on June 4th.

Webinar presentation materials have been posted on the OEB webpage <u>Electricity</u> <u>Distributor Scorecard</u>.

All enquiries regarding this letter or questions regarding the 2014 scorecard implementation and related documents after the June 4th webinar should be directed to Industry Relations Enquiry at: lndustryRelations@ontarioenergyboard.ca.

Sincerely,

Original Signed By

Daria Babaie, *P. Eng., CPA, CMA*Manager, Audit & Performance Assessment

Appendix A: June 4, 2015 Webinar Agenda

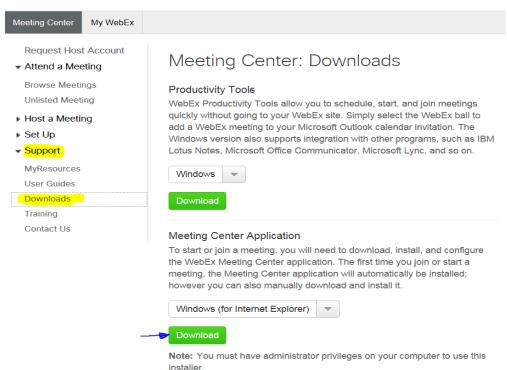
Implementation of Operational Improvement Initiatives for the 2014 Electricity Distributors' Scorecards June 4, 2015 9:30 am – 12:00 pm

	Time	Topic	Presenter
1	9:30 am – 9:40 am	Welcome & Introduction	Daria Babaie - OEB
2	9:40 am – 9:50 am	Improvement Action Plans to Address 2014 Scorecard Issues/Concerns/Opportunities	Dominic Parrella – PUC Distribution Inc. Christine Bell – Midland PUC
3	9:50 am – 10:00 am	Enhanced Regularly Calendar (Timelines) for Implementation of 2014 Scorecard	Ben Baksh - OEB
4	10:00 am – 10:20 am	Scorecard MD&A Guide	Daria Babaie – OEB Pankaj Sardana - Guelph Hydro
5	10:20 am – 10:45 am	Scorecard MD&A Examples	Chris Cowell – Entegrus Powerlines Louise Gauthier – PowerStream Carm Altomare – Hydro One
6	10:45 am – 11:05 am	Scorecard Communications Guide	Dmitry Balashov – Toronto Hydro Laurie Elliott – Hydro Ottawa
7	11:05 am – 11:10 am	EDA Communication Tools	Afreen Khan - EDA
8	11:10 am – 11:15 am	French Presentation of the Scorecards	Karen Evans – OEB
9	11:15 am – 11:20 am	Enhancement to the OEB Portal	Susan Muckle – OEB
10	11:20 am – 11:50 am	Scorecard Public Safety Measure	Normand Breton - ESA
11	11:50 am - 12:00 pm	General Questions and Wrap-up	Daria Babaie – OEB

Appendix B: How to Attend Webinar

Install WebEx client or have your **IT personnel** install it. **(You have to be an administrator to install new software in your PC/MAC).**Go to https://ontarioenergyboard.webex.com Click on Support then Download Meeting Center Application





You will not be able to attend the meeting without installing this software To test after the installation use the link below: http://www.webex.com/test-meeting.html

To attend the meeting on June 4, 2015:

Click on the link below Join WebEx meeting

Enter your name and email address.

If the link does not work go to https://ontarioenergyboard.webex.com Click on your meeting

Meeting number: 731 700 020 Meeting password: Card2015

Important

The audio portion of the meeting will be delivered via telephone To access the conference line call:

Local 416-340-2217 Toll Free 1-866-696-5910

Access number: 2923198

If you are unable to see the slides **contact your IT personnel**. If you still continue to experience problems call OEB ithelp at 416 481 1967 Ext 555 or email it.help@ontarioenergyboard.ca