

2017 Activities Schedule for Publication of the 2016 Scorecard of Electricity Distributors

Date	Activity	Performed By	Description
May 1	Submit 2016 annual RRR data filings	Distributors	Select data reported under the reporting and record-keeping requirements (RRR) is used to calculate measures and/or populate the contents in the draft 2016 scorecard.
May 2	Draft scorecards available to distributors	OEB	The partially completed 2016 draft scorecard for some measures and contents are accessible to distributors in the OEB's portal via the e-Filing Services.
May 2 to September 8	Review draft scorecard in e-Filing Services	Distributors	<p>Distributors to review their draft 2016 scorecard and report any potential discrepancies to the OEB.</p> <p>Distributors to commence work on the scorecard's management discussion and analysis ("scorecard MD&A") information in a Microsoft Word template (English / French). Distributors to upload the completed scorecard MD&A in PDF to the OEB's e-Filing Services portal by September 8 (see below for further details).</p>
June 15	Cut-off date to make revisions to the annual RRR data associated with published information	Distributors	<p>The OEB has set June 15 as the 'cut-off' date for accepting changes to RRR data used in published information including the annual total cost benchmarking results and the annual Yearbook of Electricity Distributors.</p> <p>RRR changes requests received after the cut off would be updated in the OEB system but these changes would not be reflected in published documents.</p> <p>On May 4, 2016, the OEB implemented a web-based RRR data revision request form for regulated entities to submit RRR data revision requests online through its e-Filing Services portal.</p>

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August 17	Publish annual Yearbook of Electricity Distributors	OEB	The OEB will publish the Annual Yearbook of Electricity Distributors by mid-August.
August 17	Publish Total Cost Benchmarking analysis report	OEB	The OEB will publish the Total Cost Benchmarking results by mid-August.
August 17	Updating of the scorecard for annual cost control measures	OEB	The OEB will update the draft 2016 scorecard (assessable to distributors in the OEB's portal via the e-Filing Services) by mid-August to include the total cost benchmarking results in the cost control measures.
August 17	Updating of the scorecard for the annual CDM results	OEB	The OEB will update the draft 2016 scorecard (assessable in the OEB's portal via the e-Filing Services) to include the CDM results by mid-August.
August 17	Updating of the scorecard for annual system reliability measures	OEB and Distributors	<p>The OEB will update the draft 2016 scorecard to include the historical system reliability results and targets by mid-August.</p> <p>Distributors to verify the results, particularly if OEB's IT have updated revisions on their behalf in relation to the historical years' data.</p>
September 8	Submitting the MD&A document (including French version) and merging it with Scorecard	Distributors and OEB	<p>Distributors to complete the scorecard MD&A in a Microsoft Word template (English / French) and upload this document in PDF to the OEB's e-Filing Services portal by September 8.</p> <p>Distributors are encouraged to follow the guidance and examples provided in several published documents issued</p>

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			<p>in May 2015 including the Scorecard MD&A Guide (and examples) and Scorecard Communications Guide.</p> <p>Distributors publishing scorecards in French will need to complete and upload a French version of the MD&A in PDF for the scorecard.</p> <p>The OEB will merge the MD&A document with the scorecard and will make the final version of 2016 scorecard (English and French versions) available in the OEB's portal during the second week of September.</p>
September 22	Electronic sign off of final scorecard and MD&A by CEO	Distributors	The electronic sign off of the 2016 scorecard by the CEO of the distributor to be completed electronically in the OEB's e-Filing Services by the end of the third week of September.
October 2	Scorecard to be published on the website	Distributors and OEB	The 2016 scorecards are required to be published no later than the end of September (or the first business day after September 30 if this date falls on a weekend). The OEB and distributors to publish the final version of 2016 scorecards on their websites by October 2, 2017.
October 2	Notice of publication of scorecard to the OEB	Distributors	Distributors are required to send confirmation of their scorecard publications to the OEB's Audit and Performance Assessment department via email to performance_assessment@oeb.ca .