

## 2018 Activities Schedule for Publication of the 2017 Scorecard of Electricity Distributors

Date (2018)	Activity	Performed By	Description
April 30	Submit annual RRR data filings	Distributors	Data reported to the OEB for the reporting and record-keeping requirements (RRR) is used to calculate select measures and/or populate the contents in the draft scorecard.
May 1	Draft scorecards available to distributors	OEB	The partially completed draft scorecard for some measures and contents are accessible to distributors in the OEB's portal via the e-Filing Services.
May 2 to September 7	Review draft scorecard in e-Filing Services	Distributors	<p>Distributors to review their draft scorecards at the earliest opportunity and report any potential discrepancies to the OEB.</p> <p>Distributors to commence work on the scorecard's management discussion and analysis ("scorecard MD&amp;A") information in a Microsoft Word template (<a href="#">English</a> / <a href="#">French</a>). Distributors to upload the completed scorecard MD&amp;A in PDF to the OEB's e-Filing Services portal by September 7 (see further details on this activity below).</p>
June 22	Cut-off date to make revisions to the annual RRR data associated with published information	Distributors	<p>The OEB has set June 22 as the 'cut-off' date for accepting changes to RRR data used in published information including the annual total cost benchmarking results and the annual Yearbook of Electricity Distributors.</p> <p>RRR changes requests received after the cut off will be updated in the OEB system but these changes will not be reflected in published documents.</p> <p>On May 4, 2016, the OEB implemented a web-based RRR data revision request form for regulated entities to submit</p>

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			RRR data revision requests online through its e-Filing Services portal.
August 16	Publish annual Yearbook of Electricity Distributors	OEB	The OEB will publish the Annual Yearbook of Electricity Distributors by mid-August.
August 16	Publish Total Cost Benchmarking analysis report	OEB	The OEB will publish the Total Cost Benchmarking results by mid-August.
August 16	Updating of the scorecard for annual cost control measures	OEB	The OEB will update the draft scorecard (available to distributors in the OEB's portal via the e-Filing Services) by mid-August to include the total cost benchmarking results in the cost control measures.
August 16	Updating of the scorecard for the annual CDM results	OEB	The OEB will update the draft scorecard (available in the OEB's portal via the e-Filing Services) to include the CDM results by mid-August.
September 7	Submitting the MD&A document (including French version) and merging it with Scorecard	Distributors and OEB	<p>Distributors to complete the scorecard MD&amp;A in a Microsoft Word template (<a href="#">English</a> / <a href="#">French</a>) and upload this document in PDF to the OEB's e-Filing Services portal by September 7.</p> <p>To improve the discussion and analysis and communications of information for users of the scorecard, distributors are encouraged to follow the guidance and examples provided in several published documents issued in May 2015 including the <a href="#">Scorecard MD&amp;A Guide</a> (and <a href="#">examples</a>) and <a href="#">Scorecard Communications Guide</a>.</p>

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			<p>Distributors publishing scorecards in French will need to complete and upload a French version of the MD&amp;A in PDF for the scorecard.</p> <p>The OEB will merge the MD&amp;A document with the scorecard and will make the final version of scorecard (English and French versions) available in the OEB's portal during the second week of September.</p>
September 21	Electronic sign off of final scorecard and MD&A by CEO	Distributors	The CEO of the distributor to complete the scorecard's electronic sign off in the OEB's e-Filing Services by the end of the third week of September.
October 1	Scorecard to be published on the website	Distributors and OEB	The publication of the scorecards are required no later than the end of September (or the first business day after September 30 if this date falls on a weekend). The OEB and distributors to publish the final version of scorecards on their websites by October 1.
October 1	Notice of publication of scorecard to the OEB	Distributors	Distributors are required to send confirmation of their scorecard publications to the OEB's Licensing and Performance Reporting department via email to <a href="mailto:performance_reporting@oeb.ca">performance_reporting@oeb.ca</a>