

# PDF INSTRUCTIONS

For General Use

Tip Sheet/ Disclosure Statements/ Price Comparison Sheets

**IT IS RECOMMENDED TO DOWNLOAD ADOBE READER (FREE) TO USE THIS DOCUMENTS PROPERLY**



Go to <https://get.adobe.com/reader/>  
Click "Install now"

## ACTIVATING/DEACTIVATING FIELDS

### STEP 1

Once a document has been opened in **Adobe Reader**, you can access and edit the fields by **clicking on the icon in the front page**

### STEP 2

Once clicked a window will pop up prompting you to enter a password.

Use the password "**power456**"

*(Once entered, another window will pop-up to confirm if you have successfully activated/deactivated the fields)*

### STEP 3

If successful, all editable fields should be visible and ready to edit.

A Electricity Line Price FROM Your Utility				B Electricity Line Price OFFERED BY: Price Offered By:		
These prices are set by the OEB and are calculated using the time-of-use consumption pattern described on the left.				These prices are not set by the OEB.		
	1,000 kWh	6,500 kWh	12,000 kWh	1,000 kWh	6,500 kWh	12,000 kWh
Off-Peak 8.7 cents/kWh	\$56.55	\$367.58	\$678.60			
Mid-Peak 13.2 cents/kWh	\$56.55	\$367.58	\$678.60			
On-Peak 18.0 cents/kWh	\$32.40	\$210.60	\$388.80			
Global Adjustment: 9.09 cents/kWh				Global Adjustment: 9.09 cents/kWh		
This is a forecast cost which is included in the above prices as described to the left.				This is a forecast cost that can vary monthly.		
*Estimated Electricity Line Monthly Total				\$90.90	\$590.85	\$1090.80
\$111.39	\$724.04	\$1,336.68				

## IMPORTANT

When you are finished editing the document please deactivate the fields by doing steps 1 and 2 as outlined above

Once deactivated you may save and send the document