

**Ontario Energy
Board**

P.O. Box 2319
2300 Yonge Street
27th Floor
Toronto ON M4P 1E4
Telephone: 416-481-1967
Facsimile: 416-440-7656
Toll free: 1-888-632-6273

**Commission de l'énergie
de l'Ontario**

C.P. 2319
2300, rue Yonge
27^e étage
Toronto ON M4P 1E4
Téléphone: 416-481-1967
Télécopieur: 416-440-7656
Numéro sans frais: 1-888-632-6273



Writer's Direct Line: 416-440-7628

BY: EMAIL AND WEB POSTING

April 23, 2018

**To: All Licensed Electricity Transmitters
All Licensed Electricity Distributors**

**Re: Development of the annual cyber security certification reporting
requirements**

OEB File Number: EB-2016-0032

On March 29, 2018 the OEB issued a letter to all licensed to electricity transmitters and distributors which required that the licensee submit an interim certification report on its progress in assessing its cyber security readiness. The form of interim reporting was included as Appendix A to the letter. This requirement followed from the issuance of amendments to certain codes issued by the OEB on March 15, 2018.

The OEB has received enquiries about the interim reporting requirement, and in particular if a licensee is expected/required to check each of the boxes. The reporting requirement set out 4 progressive actions that are structured in hierarchical order, that 'assumes' that the previous actions have been taken. The revised reporting form is attached, and transmitters and distributors should check off all actions that apply.

Any questions related to this requirement can be sent to IndustryRelations@oeb.ca, or by phone at 416-314-2455 or 1-877-632-2727 (toll free Ontario).

Yours truly,

Original signed by

Brian Hewson
Vice President – Consumer Protection & Industry Performance

APPENDIX – A

Cyber Security Readiness Interim Certification Report

(Confidential)



Date:

Based on the results dated (*completion date*), the signatories identified below assert the following interim certification report for the entity as of (*date*):

Acknowledgment of Status

Signatory(s) confirms:

In preparation for reporting the cyber security readiness compared to the [Ontario Cyber Security Framework \(Framework\)](#), the following actions have been taken:

CHECK ALL THAT APPLY

- I have read, reviewed and understood the Framework and self-assessment steps.
- I have assigned resources to assess my current cyber security readiness.
- I have assessed my current cyber security posture against the Framework and developed a plan to address risks that exceed the company's risk tolerance.
- I am implementing a plan to improve my current cyber security readiness to address risks that exceed the company's risk tolerance.

Interim Certification Report Acknowledgement

Signature of Licensee Executive Officer

Date:

Licensee Executive Officer Name:

Title:

Licensee Name:

Notes:

- It is an offence under clause 126(1)(b) of the [Ontario Energy Board Act, 1998 \(Act\)](#) to knowingly furnish false or misleading information in any application, statement or return made under the Act.
- The certification statement must be signed by The Chief Executive Officer of the transmitter or distributor.