

**Cost Allocation Review
EB-2005-0317
Technical Advisory Team
Phase 1 Meetings (Cost Allocation Methodologies and Principles)**

Dates:

October 5 and 6, 2005
9:30 a.m. – 4:30 p.m.
(Coffee and Muffins at 9:00 a.m.)

Location:

Ontario Energy Board, 25th floor, 2300 Yonge Street, Toronto
North Hearing Room

Key Meeting Objectives:

- i) Review draft EES survey “Distribution Asset and Expense Categorization Survey”.
- ii) Conclude discussion on Allocation of Other Costs.

Agenda:

- i) Day Five (attached).
- ii) Day Six (attached).

Requested Background Reading:

“Distribution Asset and Expense Categorization Survey” (draft)
[if time constrained, suggest members with engineering background focus on categorization,
and members with accounting background focus on customer weightings]

DAY FIVE AGENDA

(Wednesday October 5, 2005)

9:00 – 9:30

Sign-in
Coffee and muffins

9:30 – 10:00

Introduction Draft Customer Weighting Factor Survey

- Break-out session: Small groups (4 members each) to review pages 8-9 and Attachments 7 & 8 EES Survey

10:00 - 12:15

Application of Common Customer Weightings in Ontario

- Discussion survey and listing clarification questions for Mr Saleba (60 minutes)
- Morning Break (15 minutes)
- Staff Presentation: i) Areas of agreement re Allocation of Customer Costs; ii) Developing updated weighting proposal for discussion Thursday (total 60 minutes)

NB: A group member with accounting background to be asked to be session notetaker and forward team clarification questions and comments to Mr Saleba for Thursday

12:15 – 1:00

Lunch
(to be served)

1:00 – 1:20

Review Notes Days 4 and 5

1:20 – 3:00

Introduction Draft Categorization Survey

- Break-out session (40 min): Small groups (4 members) to review pages 1-8 and Attachments 1-6 EES Survey
- Group discussion (60 min) on clarification questions for Thursday conference call
- Afternoon Break

NB: A group member with distribution engineering background will be asked to be session notetaker and forward team clarification questions to Mr Saleba

3:00 – 3:15

Afternoon Break

3:15 – 4:30

Allocation Demand Costs: PLCC Adjustment

- Staff presentation
- Review older studies (materials to be hand-out)

NB: Discussion of conclusions to take place Oct 12th

DAY SIX AGENDA

(Thursday October 6, 2005)

9:00 – 9:30

Sign-in

Coffee and muffins

9:30 – 12:30

Conference Call with Mr Gary Saleba

- Customer Weightings (75 minutes)
- Categorization Survey (90 minutes)
- PLCC (15 minutes)

NB: Clarification questions to be forwarded Wednesday

12:30 a.m. – 1:15

Lunch

(to be served)

1:15 – 2:45

USoA Accounts – Update

- Staff presentation
 - Miscellaneous accounting issues
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2:45 – 3:00

Afternoon Break

3:00 – 4:00

Allocation of Other Costs – Update

- Finalization of topic

NB: Please forward any concerns beforehand

4:00 - 4:30

Organization and Next Steps

- Develop workplan to finalize customer weighting issue
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