

Regulating Ontario's electricity and natural gas sectors

The **Consumer Protection & Industry Performance (CPIP)** division of the OEB delivers on the OEB's consumer protection mandate through its responsibilities as the OEB's interface with the industry. The CPIP division is responsible for the management of the OEB's codes and rules, addressing consumers' complaints regarding regulated companies, liaison with industry stakeholders, the audit of regulated entities, assessment of utility performance, licensing of energy companies and the OEB's compliance and enforcement functions.

The **Licensing & Performance Reporting (L&PR) department** is responsible for overseeing the licensing of regulated entities and the OEB's performance analysis and reporting activities. The L&PR unit will be the centre of the OEB's performance assessment work and analysis to support the OEB's objective of enabling demonstrable and continuous performance improvements in the utility sector. This incorporates data driven analysis of performance outcomes, trends and insights to assist the Board in the development of policies and the adjudication of decisions. The assessment includes the financial and non-financial performance of Ontario's electricity utilities, natural gas utilities, and other regulated entities, through robust frameworks, processes and systems. The department positions to be the provider of reliable objective information to consumers and other participants about Ontario's electricity and natural gas sectors.

We are currently seeking an energetic individual to join our team and assist the OEB in achieving its vision of protecting the long term integrity of the province's energy system so that Ontarians today and tomorrow have access to reliable energy at a reasonable cost.

Title	Project Advisor
Job Code	Project Advisor III (PRAD003)
Job ID	# 576
Position	1 Permanent, Full time Position

Reporting to the Manager of Licensing & Performance Reporting, the Project Advisor undertakes the development and execution of data analytics and reporting frameworks. The position oversees critical analytics activities - , analysis, monitoring and reporting of both financial and non-financial data filed in compliance with the Ontario Energy Board's (OEB) current and new Reporting and Record Keeping Requirements (RRR). The position collaborates with other departments to identify information needs and reporting issues related to finance, economics, accounting, service quality and reliability. The Project Advisor advises on the performance trends of the regulated entities, prepares statistical reports and recommendations to assist OEB decision makers.

Position Overview:

- Develops plans and delivers data analytics frameworks, analytical and reporting capabilities and industry insights.
- Identifies relevant issues and provides in-depth analysis associated with financial and non-financial data for regulated entities.

- Provides subject matter expertise to internal and external stakeholders on analytics best practices to inform data gathering and integration with current processes of reporting.
- Working closely with other department supports policy implementation through specialized reporting requirements and data analysis.
- Enables maturity of data gathering, analysis and monitoring across the organization through recommendations on important data analytics decisions and knowledge sharing.
- Conceptualizes and builds analytical models to improve reporting and analysis. Presents data in a fashion that is easy to understand with proper documentation.
- Leads specific projects related to performance assessment. An example – Enhancement of utilities scorecard – review of the framework, establish financial/non-financial metrics and associated targets, stakeholder consultation as required, systems requirement, establishing process for reporting and review etc.
- Guides the work performed by Analysts and Advisors in Performance Reporting team.
- Prepares and/or reviews quarterly and annual statistical reports and publications ensuring information published is accurate and thorough.
- Monitors the Ontario energy sector and OEB developments from all relevant internal and external sources.
- Builds and maintains industry contacts to enhance sector knowledge and aid in the acquisition of required information.

If you enjoy working with a group of professionals dedicated to working cooperatively with stakeholders to help build and sustain public confidence in Ontario's natural gas and electricity sectors, you'll enjoy being a member of our team.

Minimum Qualifications:

- Undergraduate degree in one of the following fields: Finance; Economics; Mathematics; Data Science; Engineering or a related field;
- Over 8+ years of relevant experience in any combination of analytics focused role - performance assessment, analysis, reporting, industry insights etc.
- 5+ years experience working with stakeholders or clients and conducting research of financial and non-financial data.
- 5+ years experience reviewing large volume of data and determining pertinent information for decision making purposes
- Experience in a utility or regulatory environment is preferred
- Knowledge of the Ontario Energy Board Act, 1998 and other regulatory codes
- Expert experience in data analytical solutions and tools – Excel, SQL, VBA, Oracle BI, SAS, R, and/or Tableau.
- Familiarity with financial/management reporting.
- Excellent oral and written communication and interpersonal skills a must

Core Competencies:

- Demonstrated accountability to produce high-quality work, in a timely manner
- Proven adaptability to work effectively in a variety of situations and with various individuals or groups
- Excellent customer service skills (internal and external customers)
- Ability to collaborate with others in a team environment
- A commitment to professional development and continuous learning
- Shows initiative by being proactive and achieving goals
- Strong planning and coordination skills in order to execute activities
- Good problem solving and analytical skills

If you are interested in providing analysis and recommendations, and enjoy working with a group of staff dedicated to working cooperatively with stakeholders to help build and sustain public confidence in Ontario's natural gas and electricity sectors, you'll enjoy being a member of our team.

To Apply:

*If you would like to explore this exciting opportunity, please e-mail your resume, in confidence, by **Friday July 6, 2018** to careers@oeb.ca. When applying, please quote **Job ID #576 and the Position Title** of the position you are applying for in the subject line of your e-mail.*

Please note: Qualified candidates who are not successful may be considered to fill vacancies for jobs with similar requirements and selection criteria over the next six months.

As Ontario's independent energy regulator, the Ontario Energy Board is proud to be an Equal Opportunity Employer and offers a competitive compensation and benefit package.

We are committed to providing barrier-free and accessible employment practices in compliance with the Ontario Human Rights Code (OHRC) and the Accessibility for Ontarians with Disability Act (AODA). Should you require accommodation at any stage of the recruitment process, please make them known when contacted and we will work with you to meet your needs.

We appreciate the interest of all candidates. We regret that only those candidates under consideration will be contacted.