

Regulating Ontario's electricity and natural gas sectors

The **Consumer Protection & Industry Performance (CPIP)** division of the OEB delivers on the OEB's consumer protection mandate through its responsibilities as the OEB's interface with the industry. The CPIP division is responsible for the management of the OEB's codes and rules, addressing consumers' complaints regarding regulated companies, liaison with industry stakeholders, the audit of regulated entities, assessment of utility performance, licensing of energy companies and the OEB's compliance and enforcement functions.

The **Licensing & Performance Reporting (L&PR) department** is responsible for overseeing the licensing of regulated entities and the OEB's performance analysis and reporting activities. The L&PR unit will be the centre of the OEB's performance assessment work and analysis to support the OEB's objective of enabling demonstrable and continuous performance improvements in the utility sector. This incorporates data driven analysis of performance outcomes, trends and insights to assist the Board in the development of policies and the adjudication of decisions. The assessment includes the financial and non-financial performance of Ontario's electricity utilities, natural gas utilities, and other regulated entities, through robust frameworks, processes and systems. The department positions to be the provider of reliable objective information to consumers and other participants about Ontario's electricity and natural gas sectors.

We are currently seeking an energetic individual to join our team and assist the OEB in achieving its vision of protecting the long term integrity of the province's energy system so that Ontarians today and tomorrow have access to reliable energy at a reasonable cost.

Title	Advisor
Job Code	Advisor III (AD003)
Job ID	# 577
Position	1 Permanent, Full time Position

Reporting to the Manager of Licensing & Performance Reporting, the Advisor reviews, analyzes and process the collection, validation, analysis, tracking and reporting of both financial and non-financial data filed in compliance with the Ontario Energy Board's (OEB) Reporting and Record Keeping Requirements (RRR). The position provides analysis and advice on reporting issues related to finance, economics, accounting, service quality and reliability. The Advisor analyses the performance trends of the regulated entities, prepares statistical reports and recommendations to assist OEB decision makers. The position communicates regularly with the external reporting entities on the information requests and the processes for reporting.

Position Overview:

- Maintains day-to-day relationships with reporting entities.
- Develops, maintains and communicates the RRR filing guide and the annual calendar of reporting requirements.

- Reviews the information from regulated entities related to financial and operational performance for completeness and accuracy, including the compilation of information for Scorecard, Yearbook, Annual Report etc.
- Serves as intermediary between policy/rates groups and IT to translate information needs into systems plans and conversely, to explain systems constraints to business applications.
- Provides data analytics expertise - the usage and interpretation of data; analytic standards for measuring performance; the understanding of various relational databases the usage of data queries for information requested.
- Revises and amends, as appropriate, the publications as new requirements and performance assessments are determined and defined.
- Guides the analysts in developing and testing the reporting templates used for regulated entities reporting requirements
- Reviews and prepares recommendations to enhance the OEB's monitoring and reporting initiatives, including the enhancement of associated systems.
- Participates in key cross-functional project teams to provide reporting expertise. Assists with the development of reporting FAQ's, internet postings, and media publications.
- Monitors the Ontario energy sector and OEB developments from all relevant internal and external sources.
- Builds and maintains industry contacts to enhance sector knowledge and aid in the acquisition of required information.

If you enjoy working with a group of professionals dedicated to working cooperatively with stakeholders to help build and sustain public confidence in Ontario's natural gas and electricity sectors, you'll enjoy being a member of our team.

Minimum Qualifications:

- Undergraduate degree in one of the following fields: Finance; Economics; Mathematics; Data Science; Engineering or a related field;
- Over 5+ years of relevant experience in analytics focused role.
- 4 years experience working with stakeholders or clients and conducting research of financial and non-financial data.
- 4 years experience reviewing large volume of data and determining pertinent information for decision making purposes
- Experience in a utility or regulatory environment is preferred
- Experience in data analytical solutions and tools – Excel, SQL, VBA, Oracle BI, SAS, R and/or Tableau.
- Familiarity with financial/management reporting.
- Project management an asset
- Excellent oral, written communication and interpersonal skills a must

Core Competencies:

- Demonstrated accountability to produce high-quality work, in a timely manner
- Proven adaptability to work effectively in a variety of situations and with various individuals or groups
- Excellent customer service skills (internal and external customers)
- Ability to collaborate with others in a team environment
- A commitment to professional development and continuous learning

To Apply:

*If you would like to explore this exciting opportunity, please e-mail your resume, in confidence, by **Tuesday August 7, 2018** to careers@oeb.ca. When applying, please quote **Job ID # 583** and the **Position Title** of the position you are applying for in the subject line of your e-mail.*

Please note: Qualified candidates who are not successful may be considered to fill vacancies for jobs with similar requirements and selection criteria over the next six months.

As Ontario's independent energy regulator, the Ontario Energy Board is proud to be an Equal Opportunity Employer and offers a competitive compensation and benefit package.

We are committed to providing barrier-free and accessible employment practices in compliance with the Ontario Human Rights Code (OHRC) and the Accessibility for Ontarians with Disability Act (AODA). Should you require accommodation at any stage of the recruitment process, please make them known when contacted and we will work with you to meet your needs.

We appreciate the interest of all candidates. We regret that only those candidates under consideration will be contacted.