

## EMPOWERING ONTARIO'S ENERGY FUTURE

### 2019 Summer Student Opportunities

#### Summer Student, Information & Information Technology

(1 Position)

Job ID #SUM2019 – 02

We are the Ontario Energy Board - Ontario's independent energy regulator. We work to ensure a sustainable, reliable energy sector that helps consumers get value from their natural gas and electricity services – for today and tomorrow.

#### **Department Overview:**

The Information & Information Technology unit manages and delivers office automation and technology related services including applications (e-Filing, case management system, regulatory document search), security, telecommunications support and the development and maintenance of computer systems.

#### **Position Overview:**

You will have the opportunity to gain experience in a broad range of areas which will include the following:

- Provide assistance in day to day and project related matters;
- Provide assistance in the ongoing IT operational and other planning activities including; Help Desk, and Application Support.
- Assist with Website enhancements and maintenance
- For carrying out various other tasks as assigned.

Candidates for this position must possess a high level of professionalism and have excellent customer service skills. Strong proficiency in IT Technologies including Databases, Development, and End User Software like Microsoft Office as well as web site maintenance is required. The successful candidate will possess strong organizational skills and the ability to multi-task in a fast-paced environment.

Enrollment in a post-secondary degree or diploma program relating to information technology would be an asset.

**Location: 2300 Yonge Street, Toronto, ON M4P 1E4**

**Duration: May – August 2019**

**Hourly Rate: \$19.94**

#### **To Apply**

For more information, please visit the Careers page on our website at [www.oeb.ca](http://www.oeb.ca). Interested candidates should forward a cover letter and resume in confidence to the Careers mailbox at [careers@oeb.ca](mailto:careers@oeb.ca) by **March 21, 2019**. When applying, please quote the **Position Title and Job ID#** of the position you are applying for in the subject line of your e-mail.

*As Ontario's independent energy regulator, the Ontario Energy Board is proud to be an Equal Opportunity Employer and offers a competitive compensation and benefit package.*

*We are committed to providing barrier-free and accessible employment practices in compliance with the Ontario*

*Human Rights Code (OHRC) and the Accessibility for Ontarians with Disability Act (AODA). Should you require accommodation at any stage of the recruitment process, please make them known when contacted and we will work with you to meet your needs.*

*We appreciate the interest of all candidates. We regret that only those candidates under consideration will be contacted.*