

## EMPOWERING ONTARIO'S ENERGY FUTURE 2020 Summer Student Opportunities

We are the Ontario Energy Board - Ontario's independent energy regulator. We work to ensure a sustainable, reliable energy sector that helps consumers get value from their natural gas and electricity services – for today and tomorrow.

We are currently seeking an energetic and collaborative Student to join our team as a Summer Student in the **Registrar Department**. The **Office of the Registrar** works closely with Board Members and the Applications and Public Affairs divisions to support the regulatory and adjudicative functions of the OEB. It oversees existing adjudicative processes; promotes consumer engagement in adjudicative matters and evaluates and improves regulatory processes and instruments to ensure their effectiveness. It is also responsible for the front-end procedural decisions for applications and manages the intake, publication and issuance of all regulatory and adjudicative documents

Title	Summer Student
Job ID	Sum2020-07
Position	1 Summer Student
Closing date	March 23, 2020

### POSITION OVERVIEW

You will have the opportunity to gain experience in a broad range of areas, which will include the following

- Assist with presentations
- Conduct international research
- Provide assistance with drafting Ontario Energy Board cases
- Conduct cross jurisdiction reviews of other regulators
- Create an internal database
- Carry out various other task as assigned

### QUALIFICATIONS, EXPERIENCE AND SKILLS

- Excelled writing and verbal skills
- Exceptional customer service skills
- Strong oral and written communication skills
- Enrollment in an post-secondary Political Science or Law program
- Experience with Microsoft programs

**OUR CULTURE**

If you enjoy working with a group of staff dedicated to working cooperatively with stakeholders to help build and sustain public confidence in Ontario's natural gas and electricity sectors, you'll enjoy being a member of our team. We offer an environment that provides intellectually challenging work, inspires innovation, creativity and rewards collaboration

**TO APPLY**

*If you would like to explore this exciting opportunity, please e-mail your resume, in confidence, by the closing date to [careers@oeb.ca](mailto:careers@oeb.ca). When applying, please quote the **Job ID and the Position Title** in the subject line of your e-mail.*

*As Ontario's independent energy regulator, the OEB is proud to be an Equal Opportunity Employer and we are committed to providing barrier-free and accessible employment practices in compliance with the Ontario Human Rights Code (OHRC) and the Accessibility for Ontarians with Disabilities Act (AODA). Should you require any assistance please let us know.*

*We appreciate the interest of all candidates. We regret that only those candidates under consideration will be contacted.*

**Location: 2300 Yonge Street, Toronto, ON M4P 1E4**

**Duration: May 4, 2020 – August 28, 2020**

**Hourly Rate: \$19.94**