

EMPOWERING ONTARIO'S ENERGY FUTURE

We are the Ontario Energy Board - Ontario's independent energy regulator. We work to ensure a sustainable, reliable energy sector that helps consumers get value from their natural gas and electricity services – for today and tomorrow.

We are currently seeking an energetic and collaborative individual to join our team as a Summer Student in the **Information Technology department**. The Information Technology Unit manages and delivers office automation and technology related services including applications (e-Filing, case management system, regulatory document search), security, telecommunications support and the development and maintenance of computer systems.

Title	Summer Student
Job ID	SUM2020 - 09
Position	1 Summer Student
Closing date	March 23, 2020

POSITION OVERVIEW

You will have the opportunity to gain experience in a broad range of areas, which will include the following:

- Provide assistance in day- to- day and project related matters;
- Provide assistance in the ongoing IT operational and other planning activities including; Help Desk, and Application Support.
- Assist with website enhancements and maintenance
- For carrying out various other tasks as assigned

QUALIFICATIONS, EXPERIENCE AND SKILLS

- High level of professionalism
- Excellent customer service skills
- Strong proficiency in IT Technologies including: Databases, Development, and End User Software like Microsoft Office as well as web site maintenance is required.
- The successful candidate will possess strong organizational skills and the ability to multi-task in a fast-paced environment

OUR CULTURE

If you enjoy working with a group of staff dedicated to working cooperatively with stakeholders to help build and sustain public confidence in Ontario's natural gas and electricity sectors, you'll enjoy being a member of our team. We offer an environment that provides intellectually challenging work, inspires innovation, creativity and rewards collaboration.

TO APPLY

*If you would like to explore this exciting opportunity, please e-mail your resume, in confidence, by the closing date to careers@oeb.ca. When applying, please quote **Job ID and the Position Title** in the subject line of your e-mail.*

As Ontario's independent energy regulator, the OEB is proud to be an Equal Opportunity Employer and we are committed to providing barrier-free and accessible employment practices in compliance with the Ontario Human Rights Code (OHRC) and the Accessibility for Ontarians with Disabilities Act (AODA). Should you require any assistance please let us know.

We appreciate the interest of all candidates. We regret that only those candidates under consideration will be contacted.

Location: 2300 Yonge Street, Toronto, ON M4P 1E4

Duration: May 4, 2020 – August 28, 2020

Hourly Rate: \$19.94